

MEMORANDUM

To: Sport BC Membership
Date: Tuesday, May 12, 2026
Subject: 30-Day Notice – Sport BC AGM

Dear Sport BC Members,

Sport BC is pleased to announce the 2026 Annual General Meeting will take place virtually on **Thursday June 11, 2026**.

In preparation for the 2026 Sport BC Annual General Meeting, the following documents are included in this package:

1. Registration Form
 - a. <https://forms.office.com/r/Pssg37xbBj>
2. 2025 AGM Minutes (draft)
3. 2026 AGM Agenda
4. 2026 Sport BC Board of Director Candidates Package

Sport BC Annual General Meeting

DRAFT MINUTES

Thursday May 29, 2025

5:00 pm – 7:00 pm

Via Zoom Conferencing

1. Call to Order

The meeting convened at 5:00 pm by Sandi Swanigan, Chair. The board was all in attendance (Sandi Swanigan, Lisa Kwiatkowski, Brian McCalder, Jennifer Fenton, Allan Prazky, and Judy Joseph-Black). Chair called the meeting to order at 5:13 pm and appointed Katelynn Ramage as secretary of the meeting. Chair announced the first notice of meeting was circulated electronically to the membership on February 28, 2025, in the 90-Day Package distributed to the membership

2. Confirmation of quorum and voting rules

The minimum 1/3 of the members were present, therefore quorum was declared by the Chair of the Board.

3. Adoption of Agenda of 2025 AGM

***Motion:** Membership adopts the agenda of the 2025 AGM as presented
Moved. Seconded. Carried.*

4. Approval of Minutes of 2024 AGM

***Motion:** Membership approves the minutes from the 2024 AGM as presented
Moved. Seconded. Carried.*

5. Approval of March 12, 2025 Special Member Meeting

***Motion:** Membership approves the minutes from the March 12, 2025 Special Member Meeting
Moved. Seconded. Carried.*

6. Business arising from 2024 AGM

There was no new business to discuss from the 2024 AGM.

7. Chair Remarks

Chair, Sandi Swanigan, thanked the members and volunteers across BC that work passionately to deliver sport. Chair reported that we have continued to see an increase in our membership base and participation in our core program and services, and entering Year 3 of the strategic plan. The team at Sport BC has worked to support our members and to stay connected as a community; collaboration remains a proven and valuable tool for all in the amateur sport sector.

8. President and CEO Remarks

President & CEO, Rob Newman, recognized the entire membership and their leadership efforts over the past year. Sport BC over the last year has been committed to:

- Continuing effort of Sport BC's strategic plan, focusing on three pillars: advocacy, programs and services and organizational excellence
- Delivering meaningful member opportunities such as the philanthropy workshops
- Continuing to be a demographic voice for amateur sport in the province enhancing our role as advocacy leaders
- Providing high impact programs and services through Sport BC Insurance, KidSport, BC Women and Sport, and the BC Amateur Sport Fund

9. Committee Reports

a. Finance & Audit Committee

The Chair of the Board introduced Finance and Reporting Committee led by Lisa Kwiatkowski. Lisa advised that KPMG completed a review engagement and there are no financial concerns outside of the normal operations risks for the organization. Lisa provided a financial summary of fiscal year 2025 revenues and expenses for Sport BC and Sport BC programs: Sport BC Insurance, and KidSport BC. Lisa also presented the consolidated fiscal year 2026 budget that was approved by the Board.

Motion: Membership accepts the finance and audit committee report as presented.

Moved. Seconded. Carried.

Motion: To accept the review engagement consolidated financial statements for the year ending March 31, 2025 as presented.

Moved. Seconded. Carried.

Motion: Membership accepts KPMG LLG, or other auditors as approved by the Board of Directors, be appointed to perform an audit or review engagement of Sport BC for the year 2025/2026 and that the Board of Directors be empowered to set the remuneration of the auditors.

Moved. Seconded. Carried.

b. Governance Committee

Chair of the Governance committee, Brian McCaldar, thank the committee members. Chair reported there are six elected directors, and four are up for election later in the agenda. Chair also thanked the outgoing board members, Lisa Kwiatkowski and Sandi Swanigan, for their time on the board.

Motion: Membership accepts the governance committee report as presented.

Moved. Seconded. Carried.

10. Membership Fees

Chair, Sandi Swanigan, advised that management provided a recommendation for the fee structure remain unchanged for the upcoming year.

Motion: Sport BC membership accepts the base membership fee for members as presented.

Moved. Seconded. Carried.

11. New Business

a. 2025 Annual General Meeting Date

Chair established the date for the next Annual General Meeting, Thursday June 11, 2026.

12. Election of Directors

a. Nominations Committee Report

Nominations Committee Chair, Lisa Kwiatkowski, advised there are four (4) directors at large for election, for two-year terms. As of April 29th (nomination deadline) six (6) nominations were received from Maureen Barranoik, Jennifer Fenton, Andrew Ference, Brian McC Calder, Janet Petras, and Duncan Wood.

b. Overview of election process

Pursuant to Sport BC Bylaws, the election of Directors was conducted by secret ballot.

c. Election

d. Announcement of Directors of 2025 – 2026

The elected directors are Andrew Ference, Brian McC Calder, Janet Petras, and Duncan Wood.

13. Motion to Adjourn

Motion: Membership approves the adjournment of the 2025 Sport BC Annual General Meeting.

Moved. Seconded. Carried.

Meeting adjourned at 6:16 PM.

Appendix A

Voting Member Registration

	ORGANIZATION	DESIGNATE
1	Badminton BC	Andy Zhu
2	Basketball BC	Shawn Dheensaw
3	BC Archery	Darby Mummery
4	BC Artistic Swimming	Mandy Curtis
5	BC Blind Sports	Jane Blaine
6	BC Deaf Sports Federation	Cecilia Tung
7	BC Diving	Jayne McDonald
8	BC Fencing Association	John French
9	BC Freestyle	Josh Dueck
10	BC Hockey	Kim Heal
11	BC Lacrosse Association	Jill Krop
12	BC Soccer	Gabriel Assis
13	BC Wheelchair Sports	Michelle McDonell
14	Boxing BC	Mehran Baghaie
15	British Columbia Golf	Kris Jonasson
16	Curl BC	Scott Braley
17	Field Hockey BC	Mark Saunders
18	Horse Council BC	Craig Cherrett
19	Judo BC	Katie Thomson
20	Karate BC	Larry Feagan
21	Skate Canada BC/YT	Danielle Williams
22	Softball BC	Diane St-Denis
23	SportAbility	Donna Cumming
24	Squash BC	Kimberly Dennis
25	Triathlon BC	Allan Prazky
26	Volleyball BC	Emma Gibbons

Non-Voting Member Registration

	ORGANIZATION	DESIGNATE
1	BC Senior Games Society	Kim Moutour

Sport BC Annual General Meeting

AGENDA

Thursday, June 11, 2026
4:30 pm – 6:30 pm Via Zoom

1. Call to Order
 2. Confirmation of quorum and voting rules
 3. Adoption of Agenda of 2026 AGM
Motion: *Membership adopts the agenda of the 2026 AGM as presented.*
 4. Approval of Minutes of 2025 AGM
Motion: *Membership approves the minutes from the 2025 AGM as presented.*
 5. Business arising from 2025 AGM
 6. Chair Remarks
 7. President and CEO Remarks
 8. Committee Reports
 - a. Finance & Reporting Committee
 - i. Review Engagement Financial Statements for the year ending March 31, 2026
 - ii. Presentation of approved budget for the year ending March 31, 2027**Motion:** *Membership accepts the finance and reporting committee report as presented.*
Motion: *To accept the review engagement consolidated financial statements for the year ending March 31, 2026, as presented.*
- Motion:** *Membership accepts KPMG LLG, or other auditors as approved by the Board of Directors, be appointed to perform an audit or review engagement of Sport BC for the year*

2026/2027 and that the Board of Directors be empowered to set the remuneration of the auditors.

- a. Governance Committee

Motion: Membership accepts the governance committee report as presented.

9. Membership Fees

Motion: Sport BC membership accepts the base membership fee for members as presented.

10. New Business

- a. 2026 Annual General Meeting Date

11. Election of Directors

- a. Nominations Committee Report
- b. Overview of election process
- c. Election
- d. Announcement of Directors of 2026 - 2027

12. Motion to Adjourn

Motion: Membership approves the adjournment of the 2026 Sport BC Annual General Meeting.

2026 Sport BC Board of Directors Nominations

1. Judy Joseph-Black
2. Allan Prazsky

1. Judy Joseph-Black

**Judy Joseph-Black
Sport Administrator
Bio**

Judy has worked in a myriad of sport administration positions over the past four decades. Most recently, she worked for the 55+ BC Games and the BC Games Society as an Event Manager; the Provincial Government as a Sport Consultant for over a decade with a portfolio of accessible sport and Indigenous sport; managed the National Women's Soccer team under Head Coach Even Pellerud; owned her own sport communications company with clients including Racquetball Canada, Pacific Sport Institute and Coaches Association of BC; was the Executive Director for Provincial Sport Organization, Badminton BC and she was the Sports Information Director for the University of Victoria Athletic Department. She is currently retired, committing her time and expertise on various boards of directors including the Canadian Paralympic Committee, the Canada Games Council and Sport BC.



A self admitted Games junkie, she was the Assistant Press Chief for Team Canada at the 2012 and 2008 Paralympic Games; media attaché for the 2000, 2002 and 2004 Paralympic Games; Team BC Communications Manager and mission staffer for over a dozen Summer and Winter Canada Games and three Western Canada Summer Games and a member of the communications team for both the 1994 and 2006 Commonwealth Games. She was part of the Team BC mission staff for both the Cowichan, BC 2008 and Regina, Saskatchewan 2014 North American Indigenous Games.

2. Allan Prazsky

Board of Directors Nomination: Allan Prazsky

As the incumbent Vice Chair of Sport BC, I am pleased to stand for re-election to the Board of Directors. During my current term, I have actively help shape Sport BC's renewed strategic plan and provided valuable contributions to the Governance and Insurance Committees, all while ensuring the perspectives of Provincial Sport Organizations are heard and remain central to dialogue.

My broader experience includes leadership roles with Cycling BC and BC Blind Sports, as well as national governance contributions with the Commonwealth Games and advisory work with ViaSport and Triathlon Canada.

As the Executive Director of Triathlon BC, I have driven sustained organizational growth, including diversified revenue streams, increased membership, expanded sponsorship, and philanthropic support, positioning Triathlon BC as a consistent, high-performing organization. Working across municipal, provincial and federal governments, I have also secured major event hosting grants, including large, six -figure funding for recent World Championships.

My diverse background spans the sport ecosystem; from competing internationally as a high-performance athlete and managing programs for diverse agencies, to coaching and volunteering, and on through to creating and delivering Canada's largest pancreatic cancer fundraising event – an initiative I am tremendously proud of.

As the incumbent, I bring my day-to-day management skills that includes post-secondary education in Not-for-Profit Governance, supplemented with a Project Management Certificate.

I am committed to ensuring sport remains a powerful vehicle for social and health benefits. If re-elected, I will continue to advocate diligently for a resilient, transparent, and forward-looking Sport BC.