

# Sport BC Annual General Meeting

## DRAFT MINUTES

Thursday May 29, 2025

5:00 pm – 7:00 pm

Via Zoom Conferencing

### 1. Call to Order

The meeting convened at 5:00 pm by Sandi Swanigan, Chair. The board was all in attendance (Sandi Swanigan, Lisa Kwiatkowski, Brian McCalder, Jennifer Fenton, Allan Prazky, and Judy Joseph-Black). Chair called the meeting to order at 5:13 pm and appointed Katelynn Ramage as secretary of the meeting. Chair announced the first notice of meeting was circulated electronically to the membership on February 28, 2025, in the 90-Day Package distributed to the membership

### 2. Confirmation of quorum and voting rules

The minimum 1/3 of the members were present, therefore quorum was declared by the Chair of the Board.

### 3. Adoption of Agenda of 2025 AGM

***Motion:** Membership adopts the agenda of the 2025 AGM as presented  
Moved. Seconded. Carried.*

### 4. Approval of Minutes of 2024 AGM

***Motion:** Membership approves the minutes from the 2024 AGM as presented  
Moved. Seconded. Carried.*

### 5. Approval of March 12, 2025 Special Member Meeting

***Motion:** Membership approves the minutes from the March 12, 2025 Special Member Meeting  
Moved. Seconded. Carried.*

## 6. Business arising from 2024 AGM

There was no new business to discuss from the 2024 AGM.

## 7. Chair Remarks

Chair, Sandi Swanigan, thanked the members and volunteers across BC that work passionately to deliver sport. Chair reported that we have continued to see an increase in our membership base and participation in our core program and services, and entering Year 3 of the strategic plan. The team at Sport BC has worked to support our members and to stay connected as a community; collaboration remains a proven and valuable tool for all in the amateur sport sector.

## 8. President and CEO Remarks

President & CEO, Rob Newman, recognized the entire membership and their leadership efforts over the past year. Sport BC over the last year has been committed to:

- Continuing effort of Sport BC's strategic plan, focusing on three pillars: advocacy, programs and services and organizational excellence
- Delivering meaningful member opportunities such as the philanthropy workshops
- Continuing to be a demographic voice for amateur sport in the province enhancing our role as advocacy leaders
- Providing high impact programs and services through Sport BC Insurance, KidSport, BC Women and Sport, and the BC Amateur Sport Fund

## 9. Committee Reports

### a. Finance & Audit Committee

The Chair of the Board introduced Finance and Reporting Committee led by Lisa Kwiatkowski. Lisa advised that KPMG completed a review engagement and there are no financial concerns outside of the normal operations risks for the organization. Lisa provided a financial summary of fiscal year 2025 revenues and expenses for Sport BC and Sport BC programs: Sport BC Insurance, and KidSport BC. Lisa also presented the consolidated fiscal year 2026 budget that was approved by the Board.

**Motion:** Membership accepts the finance and audit committee report as presented.

Moved. Seconded. Carried.

**Motion:** To accept the review engagement consolidated financial statements for the year ending March 31, 2025 as presented.

Moved. Seconded. Carried.

**Motion:** Membership accepts KPMG LLG, or other auditors as approved by the Board of Directors, be appointed to perform an audit or review engagement of Sport BC for the year 2025/2026 and that the Board of Directors be empowered to set the remuneration of the auditors.

Moved. Seconded. Carried.

#### **b. Governance Committee**

Chair of the Governance committee, Brian McCaldar, thank the committee members. Chair reported there are six elected directors, and four are up for election later in the agenda. Chair also thanked the outgoing board members, Lisa Kwiatkowski and Sandi Swanigan, for their time on the board.

**Motion:** Membership accepts the governance committee report as presented.

Moved. Seconded. Carried.

### **10. Membership Fees**

Chair, Sandi Swanigan, advised that management provided a recommendation for the fee structure remain unchanged for the upcoming year.

**Motion:** Sport BC membership accepts the base membership fee for members as presented.

Moved. Seconded. Carried.

### **11. New Business**

#### **a. 2025 Annual General Meeting Date**

Chair established the date for the next Annual General Meeting, Thursday June 11, 2026.

## 12. Election of Directors

### a. Nominations Committee Report

Nominations Committee Chair, Lisa Kwiatkowski, advised there are four (4) directors at large for election, for two-year terms. As of April 29<sup>th</sup> (nomination deadline) six (6) nominations were received from Maureen Barranoik, Jennifer Fenton, Andrew Ference, Brian McC Calder, Janet Petras, and Duncan Wood.

### b. Overview of election process

Pursuant to Sport BC Bylaws, the election of Directors was conducted by secret ballot.

### c. Election

### d. Announcement of Directors of 2025 – 2026

The elected directors are Andrew Ference, Brian McC Calder, Janet Petras, and Duncan Wood.

## 13. Motion to Adjourn

**Motion:** Membership approves the adjournment of the 2025 Sport BC Annual General Meeting.

*Moved. Seconded. Carried.*

Meeting adjourned at 6:16 PM.

## Appendix A

### Voting Member Registration

|    | ORGANIZATION              | DESIGNATE         |
|----|---------------------------|-------------------|
| 1  | Badminton BC              | Andy Zhu          |
| 2  | Basketball BC             | Shawn Dheensaw    |
| 3  | BC Archery                | Darby Mummery     |
| 4  | BC Artistic Swimming      | Mandy Curtis      |
| 5  | BC Blind Sports           | Jane Blaine       |
| 6  | BC Deaf Sports Federation | Cecilia Tung      |
| 7  | BC Diving                 | Jayne McDonald    |
| 8  | BC Fencing Association    | John French       |
| 9  | BC Freestyle              | Josh Dueck        |
| 10 | BC Hockey                 | Kim Heal          |
| 11 | BC Lacrosse Association   | Jill Krop         |
| 12 | BC Soccer                 | Gabriel Assis     |
| 13 | BC Wheelchair Sports      | Michelle McDonell |
| 14 | Boxing BC                 | Mehran Baghaie    |
| 15 | British Columbia Golf     | Kris Jonasson     |
| 16 | Curl BC                   | Scott Braley      |
| 17 | Field Hockey BC           | Mark Saunders     |
| 18 | Horse Council BC          | Craig Cherrett    |
| 19 | Judo BC                   | Katie Thomson     |
| 20 | Karate BC                 | Larry Feagan      |
| 21 | Skate Canada BC/YT        | Danielle Williams |
| 22 | Softball BC               | Diane St-Denis    |
| 23 | SportAbility              | Donna Cumming     |
| 24 | Squash BC                 | Kimberly Dennis   |
| 25 | Triathlon BC              | Allan Prazky      |
| 26 | Volleyball BC             | Emma Gibbons      |

### Non-Voting Member Registration

|   | ORGANIZATION            | DESIGNATE   |
|---|-------------------------|-------------|
| 1 | BC Senior Games Society | Kim Moutour |