



REGIONAL SPORT COORDINATOR - VICTORIA

SportAbility is a Provincial disability sport organization who provides access to sport for British Columbians with physical disabilities. Our sports include Boccia, Para Hockey, Powerchair Soccer, CP/Para Soccer and Frame Running. SportAbility is seeking a part-time Regional Sport Coordinator to lead the planning and delivery of events, programs and activities in Victoria. Specifically, this role will focus on increasing regional camps, sport programs, 'Try-It' sessions and community engagements for all sports under SportAbility's mandate in Victoria. The Regional Sport Coordinator will work closely with the Sport Development Coordinator and report directly to the Executive Director.

The successful candidate will be hired on a contract until July 31, 2026 with the possibility of extension.

Key Responsibilities:

- Oversee SportAbility's sport programs and activities in the Victoria Capital Region.
- Supervise/assist program staff and volunteers in the development of Para Hockey, Power Soccer, Boccia, CP Soccer and Frame Running in the Victoria Capital Region.
- Plan and execute events such as skills camps, regional events, and community engagement activities.
- Support new and potential sport participants by providing information about program opportunities and equipment set up, as required.
- Connect with potential partner organizations through community outreach, with the goal of recruiting new sport participants, volunteers, and developing new programs.
- Connect with potential partner organizations that support underrepresented populations as part of SportAbility's commitment to equity, diversity, and inclusion.
- Other tasks as requested.

Qualifications:

The ideal candidate will be a highly motivated self-starter who is eager to learn and comfortable adapting to the needs of the organization and its members. We are a 'small but mighty' team, looking for someone who shares our passion and enthusiasm to provide the best sport experience for individuals with disabilities.

Position Requirements:

- Interest and experience in sport participation and leadership. Coaching experience is preferred.
- Understanding of physical literacy and fundamental movement skills.
- Demonstrates a commitment to enhancing awareness, knowledge, and skills related to equity, diversity, inclusion, and accessibility.
- Experience working with individuals with diverse needs, or willingness to learn.
- Some schedule flexibility to meet the needs of the program.
- First Aid certification (or willing to obtain).



- The successful candidate will be required to complete a Police Information Check with Vulnerable Sector Screening.

Preferred Qualifications:

- Grade 12 education and some post-secondary. The position is well-suited to a current student or recent graduate of a Kinesiology, Health Sciences, or related degree program.
- Some sport sector experience as an employee, volunteer, and/or athlete.
- Some knowledge and connection to the sport, health, and/or disability community in the Victoria Capital Region is a strong asset.
- Strong written and verbal communication skills.
- Proficiency with standard software applications, such as Microsoft Office.
- Ability to work independently and collaboratively as part of a team.
- Class 5 driver's license and access to a vehicle.

Position Details:

- Hours: This is a part time (8 hours/week) contract position with flexible work hours.
- Location: Remote work environment with some in person work attending programs and events in Victoria, BC and surrounding areas.
- Compensation: \$23-25/hour commensurate with education and experience.
- This position requires the successful applicant to use their own laptop. We will provide access to necessary software and platforms.

To Apply:

SportAbility is committed to fostering an inclusive workplace that values diversity in all its forms, including individuals with disabilities. As an equal opportunity employer, we actively encourage and welcome qualified candidates with disabilities to apply for positions within our organization.

To apply, please submit your resume and cover letter to donnacumming@sportabilitybc.ca. This posting will remain open until **August 10, 2025** with a preferred start date in early September. We thank all applicants for their interest, however only those invited for interviews will be contacted.