



COMMUNITY ENGAGEMENT COORDINATOR

SportAbility is a Provincial disability sport organization who provides access to sport for British Columbians with physical disabilities. Our sports include Boccia, Para Hockey, Powerchair Soccer and CP/Para Soccer. SportAbility is seeking a part-time Community Engagement Coordinator to lead the planning and delivery of introductory sport sessions and community engagement activities. Specifically, this role will focus on increasing 'Try-It' sessions and community engagements for all sports under SportAbility's mandate, as well as supporting with initiatives related to equity, diversity, and inclusion. The Community Engagement Coordinator will work closely with the Sport Development Coordinator and report directly to the Executive Director.

The successful candidate will be hired on a one-year contract with the possibility of extension.

Key Responsibilities:

- Oversee SportAbility's Community Engagement program, which includes reviewing community engagement requests, planning sessions, and delivering community engagement activities. Community engagements may include delivering sport sessions, presentations, and/or attending community events such as fairs or festivals.
- Connect with potential partner organizations through community outreach, with the goal of recruiting new sport participants and volunteers.
- Connect with potential partner organizations that support underrepresented populations as part of SportAbility's commitment to equity, diversity, and inclusion.
- Support SportAbility's fundraising and fund development initiatives. This may include supporting existing events such as the Sledge Hockey Showdown, researching potential funding partners, and supporting with grant applications.
- Other tasks as requested.

Qualifications:

The ideal candidate will be a highly motivated self-starter who is eager to learn and comfortable adapting to the needs of the organization and its members. We are a 'small but mighty' team, looking for someone who shares our passion and enthusiasm to provide the best sport experience for individuals with disabilities.

Position Requirements:

- Interest and experience in sport participation and leadership. Coaching experience is preferred.
- Comfortable on ice skates or in a sledge.
- Demonstrates a commitment to enhancing awareness, knowledge, and skills related to equity, diversity, inclusion, and accessibility.
- Some schedule flexibility to meet the needs of the Community Engagement program.
- The successful candidate will be required to complete a Police Information Check with Vulnerable Sector Screening.



Preferred Qualifications:

- Grade 12 education and some post-secondary. The position is well-suited to a current student or recent graduate of a Kinesiology, Health Sciences, or related degree program.
- Understanding of physical literacy and fundamental movement skills.
- Some sport sector experience as an employee, volunteer, and/or athlete.
- Experience working with individuals with diverse needs, or willingness to learn.
- Strong written and verbal communication skills.
- Proficiency with standard software applications, such as Microsoft Office.
- Ability to work independently and collaboratively as part of a team.
- Class 5 driver's license and access to a vehicle.

Position Details:

- Hours: This is a part time (8-12 hours/week) contract position with flexible work hours.
- Location: Hybrid work environment with both remote work as well as in person work in Vancouver, BC and surrounding areas. The successful candidate will be asked to work in office a minimum of 3 hours per week.
- Compensation: \$21-24/hour commensurate with education and experience.
- Start date: February 24, 2025 (flexible)

To Apply:

SportAbility is committed to fostering an inclusive workplace that values diversity in all its forms, including individuals with disabilities. As an equal opportunity employer, we actively encourage and welcome qualified candidates with disabilities to apply for positions within our organization.

To apply, please submit your resume and cover letter to donnacumming@sportabilitybc.ca. This posting will remain open until the position is filled. We thank all applicants for their interest, however only those invited for interviews will be contacted.