
MEMORANDUM

To: Sport BC Membership
Date: Friday May 17, 2024
Subject: 5-Day Notice – Sport BC AGM

Dear Sport BC Members,

Sport BC is pleased to announce the 2024 Annual General Meeting will take place virtually on **Thursday May 23, 2024, from 5-7 PM.**

In preparation for the 2024 Sport BC Annual General Meeting, the following documents are included in this package:

1. Registration Form:
 - a. <https://forms.office.com/r/2dTmTcGKe2>
2. Agenda
3. Draft minutes from the 2023 AGM (separate attachment)
4. Constitution and Bylaws (separate attachment)

Sport BC Annual General Meeting

AGENDA

Thursday May 23, 2024
5:00 pm – 7:00 pm
Via Zoom Conferencing

1. Call to Order
2. Confirmation of quorum and voting rules
3. Adoption of Agenda of 2024 AGM
Motion: *Membership adopts the agenda of the 2024 AGM as presented.*
4. Approval of Minutes of 2023 AGM
Motion: *Membership approves the minutes from the 2023 AGM as presented.*
5. Business arising from 2023 AGM
6. Chair Remarks
7. President and CEO Remarks
8. Committee Reports
 - a. Finance & Audit Committee
 - i. Audited Financial Statements for the year ending March 31, 2024
 - ii. Presentation of approved budget for the year ending March 31, 2025**Motion:** *Membership accepts the finance and audit committee report as presented*
Motion: *To accept the audited consolidated financial statements for the year ending March 31, 2024 as presented.*
Motion: *Membership accepts KPMG LLG, or other auditors as approved by the Board of Directors, be appointed to perform an audit of Sport BC for the year 2024/2025 and that the Board of Directors be empowered to set the remuneration of the auditors.*

b. Governance Committee

Motion: Membership accepts the governance committee report as presented.

9. Membership Fees

Motion: Sport BC membership accepts the base membership fee for members as presented.

10. New Business

a. 2025 Annual General Meeting Date

11. Election of Directors

a. Nominations Committee Report

b. Overview of election process

c. Election

d. Announcement of Directors of 2024 - 2025

12. Motion to Adjourn

Motion: Membership approve the adjournment of the 2024 Sport BC Annual General Meeting.