



POSTING

Job Title: Executive Director

Organization: Vancouver Ultimate League Society (VUL)

Reports to: Board of Directors

Work Type: Permanent, Full-time

Location: Metro Vancouver Area

DUTIES & RESPONSIBILITIES

The Executive Director oversees the organization's leadership and management in line with the Board of Directors' strategic direction. They represent the VUL to members, the public, and external organizations, fostering key relationships crucial for sustainable operations and growth. Collaborating with the Board, they develop and execute long-term strategies, ensuring programs align with the organization's mission and enhance member satisfaction and growth. They manage finances, administration, and human resources, including budgeting, fundraising, talent recruitment, and staff development. Additionally, they oversee IT systems, website management, and marketing/community engagement to support organizational operations effectively.

[Click here for the full job description and preferred qualifications.](#)

WHAT WE OFFER:

- Work-at-home policy
- Flexible work environment
- Health benefits (medical, dental, vision)
- Life insurance and AD&D coverage
- Matching RRSP program
- Three weeks of vacation
- Professional Development funding
- Competitive Salary Range: \$75,000-\$90,000. The starting salary will be commensurate with education and experience.

LOCATION

- The nature of this position requires some evenings and weekends hours throughout the year. - This position is in the Metro Vancouver area. While the VUL operates as a virtual office, VUL staff must attend four or more in-person meetings, activities or events per month throughout the year. VUL staff must have a home office location, computer equipment and phone.
- Have access to a vehicle and be able to lift packages weighing 20 kg.

HOW TO APPLY

Email a resume and cover letter in .doc or .pdf format to board@vul.bc.ca before 11:59 PM on **April 15, 2024**. The VUL will only contact candidates selected for interviews. Applicant must be a Canadian Citizen, permanent resident, or person for whom refugee protection has been conferred under the Immigration and Refugee Protection Act.



The VULS supports employment equity. Workers of colour, visible minorities, women, aboriginal workers, LGBTQI2S workers are encouraged to apply for positions with the VULS.

ABOUT US:

The VULS is a non-profit society dedicated to organizing, promoting, and supporting the sport of Ultimate in Metro Vancouver. We are one of the largest independent ultimate leagues in the world, with over 5,000 members. Our primary focus is recreational play, and we offer many league options for adults and youth. We also host clinics and workshops for new players and support elite club teams competing in provincial, national, and international championships. [You can read more about us here.](#)

