

Curl BC Competitions Manager

The Competitions Manager (Manager) is responsible for managing Curl BC's Performance and Participation related competitions, including BC Championships, open playdowns and BC Games zones.

Qualifications

- A degree or related diploma
- A background in curling with strong technical curling knowledge
- 3-5 years of relevant experience
- Event management experience including presentation for televised events
- Strong computer skills (Word, Excel, Outlook, Pay Pal, conference software, WordPress)
- Understanding of the Long-Term Curler Development model.
- Excellent interpersonal and communication skills
- Strong organizational abilities
- Ability to meet deadlines
- Proven team player and ability to manage others
- Strong attention to detail
- Ability to manage demands around scheduling
- Time management skills
- Conflict resolution skills
- Understanding of draws

Major Areas of Responsibility:

Competitions

- Oversee all Curl BC competitions
- Maintain and assist in the development of templates and standard practices for Curl BC events
- Work closely with Provincial Officiating Coordinator, Provincial Ice Tech and Equipment Coordinator to ensure all aspects pertaining to competitions are met
- Communicate with and provide support for local organizing committees
- Work closely with Curl BC Governors in their role as BC Championship liaisons
- Responsible for coordinating logistical details of BC teams advancing to National events
- Complete grant applications for event hosting (Hosting BC) in a timely and efficient manner
- Negotiate agreements with host sites and ensure they are established at least a year in advance
- Manage the competitions section of the Board Policy Registry and Curl BC's Strategic and Operational Plans

Multi-Sport Games

- Arrange playdowns for BC Winter Games every second year
- Arrange qualifying system for Canada Winter Games every fourth year

High Performance Program

- Collaborate with other staff on the Implementation of the Long-Term Curler Development model (LTCD)

Other

- Co-Chair of Curl BC's Competitions Committee
- Curl BC liaison for the BC Curling Tours – Juniors, Men and Women

To apply, please send a cover letter and résumé to sbraley@curlbc.ca

Application deadline is May 15, 2023.