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## MEMORANDUM

To: Sport BC Membership  
Date: Tuesday April 26, 2022  
Subject: 30-Day Notice – Sport BC AGM

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Dear Sport BC Members,

Sport BC is pleased to announce the 2022 Annual General Meeting by electronic means (virtual AGM) will take place on **Thursday, May 26, 2022** and will be hosted **via ZOOM at 5:30-7:30 PM.**

In preparation for the 2022 Sport BC Annual General Meeting, the following documents are included in this package:

1. Registration Form:
  - a. <https://www.eventbrite.ca/e/308989153877>
2. 2021 Draft AGM Minutes
3. Agenda
4. Governance Committee Report
5. Nominations for Sport BC Board of Directors

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# Sport BC Annual General Meeting

## AGENDA

Thursday May 26, 2022

5:30 pm – 7:30 pm

Via Zoom Conferencing

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1. Call to Order
2. Confirmation of quorum and voting rules
3. Adoption of Agenda of 2022 AGM

**Motion:** *Membership adopts the agenda of the 2022 AGM as presented.*

4. Approval of Minutes of 2021 AGM

**Motion:** *Membership approves the minutes from the 2021 AGM as presented.*

5. Business arising from 2021 AGM
6. Chair Remarks
7. President and CEO Remarks
8. Committee Reports

- a. Finance & Audit Committee

- i. Audited Financial Statements for the year ending March 31, 2022

- ii. Presentation of approved budget for the year ending March 31, 2023

**Motion:** *Membership accepts the finance and audit committee report as presented*

**Motion:** *To accept the audited consolidated financial statements for the year ending March 31, 2022 as presented.*

**Motion:** *Membership accepts KPMG LLG, or other auditors as approved by the Board of Directors, be appointed to perform an audit of Sport BC for the year 2022/2023 and that the Board of Directors be empowered to set the remuneration of the auditors.*

- b. Governance Committee
  - Motion:** *Membership accepts the governance committee report as presented.*
- 9. Membership Fees
  - Motion:** *Sport BC membership accepts the base membership fee for members as presented.*
- 10. New Business
  - a. 2023 Annual General Meeting Date – Thursday May 25, 2023
- 11. Election of Directors
  - a. Nominations Committee Report
  - b. Overview of election process
  - c. Election
  - d. Announcement of Directors of 2022 - 2023
- 12. Motion to Adjourn
  - Motion:** *Membership approve the adjournment of the 2022 Sport BC Annual General Meeting.*

# Sport BC Governance Committee Report

April 2022

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## Governance Committee

Jennifer Fenton, Lisa Kwiatkowski, Greg White (Chair)

Sport BC Board of Directors (2021/2022) - six (6) elected positions

- Jennifer Fenton - Director-at-large (elected 2021 for 2 yr term) – term ends May 2023
- Sandi Swanigan - Director-at-large (elected 2021 for 2 yr term) – term ends May 2023
- Lisa Kwiatkowski - Director-at-large (elected 2021 for 2 yr term) – term ends May 2023
- Greg White - Director-at-large (elected 2021 for 2 yr term) – term ends May 2023
- Blair Lowther – Director-at-large (elected 2020 for 2 yr term) – term ends May 2022
- Mario Ramos - Director-at-large, Finance (elected 2020 for 2 yr term) – term ends May 2022

Director positions for election at the May 2022 AGM

- Director-at-large – 2 yr term
- Director-at-large – 2 yr term

*Three (3) nominations for the Director-at-large positions were received by the April 26<sup>th</sup> deadline from Larry Feagan, Blair Lowther and Mario Ramos.*

Note: The position of Chair to be elected by the Directors at the first board meeting after the AGM

Board of Director Meetings since last AGM

1. Tuesday June 15, 2022
2. Wednesday October 27, 2021
3. Monday January 31, 2022
4. Monday March 28, 2022
5. May 2022 - TBD

Governance Committees

1. Finance Committee – Mario Ramos (C), Sandi Swanigan, Ben Salter, Rob Newman
2. Governance Committee – Greg White (C), Jennifer Fenton, Lisa Kwiatkowski, Rob Newman
3. HR Committee – Lisa Kwiatkowski (C), Jennifer Fenton, Blair Lowther, Rob Newman

Program Committees

1. ProMOTION Plus – Jennifer Fenton (C), Rob Newman

License/Partnerships Committees

1. British Columbia Amateur Sport Fund – Greg White (C), Mario Ramos, Michael Berkaly, Rob Newman
2. SBC Insurance – Blair Lowther (C), Sandi Swanigan, Rob Newman

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# Sport BC Board of Directors Nominations

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## **Larry Feagan**

Through years of service in the sport sector, I offer proven leadership in Non-Profit organizations, comprehensive understanding of good governance, and a solid foundation in business operations.

As current Chair of Triathlon BC, and an elected official for over 10 years, I routinely collaborate with the Board and the Executive Director to lead strategic decision-making, oversee the operations, engage with stakeholder relations, and volunteer management. I routinely work with the Finance Committee to develop the annual budget to ensure our continued success.

Inclusion and diversity are pillars of the organization. Under my leadership, the Board and Staff routinely engage in professional development, creating stronger relationships with LGBTQ2IS, First Nations and BIPOC communities, routinely embracing new participants to the sport.

Outside of sport, my professional career extends to over 15 years as the Sales & Operations Manager of Subaru Canada. In this capacity, my role extends to managing sports sponsorship portfolios, including property valuations, negotiations, contracts, reporting and event follow up. Current agreements include partnerships with National Sport Bodies, international sports events, and other key multisport events across Western Canada.

As a lifelong athlete, I have competed in 50 triathlons, including 7 Ironman. I have competed at the provincial level in Canoe and Kayaking. The skills that I have in my professional career, an athlete, and my long-serving role as a Board member, provides an excellent foundation to contribute to Sport BC.

## **Blair Lowther**

Blair was formerly a corporate lawyer at one of the largest law firms in Canada, where he advised companies listed on the NYSE, TSX, TSX-V and CSE. He is an expert in structuring financial, operational and legal strategies for businesses seeking to expand their operations and maximize stakeholder value. Blair has Bachelor of Arts (BA) and Juris Doctor (JD) degrees from UBC and is a member of the Law Society of British Columbia.

Blair currently works as General Counsel for Indigenous Bloom, a company that partners with Indigenous communities across Canada to create economic opportunities in the retail sector. Blair is also General Counsel for Ecora Engineering and holds director positions with The Vegetarian Butcher, Indigenous Bloom Hemp Corp. (CSE: IBH), and Santa Marta Life Sciences.

Blair is also actively involved in the not-for-profit sector, including as Chair of Sport BC and a director of Canada SCORES. Canada SCORES is a charity committed to inspiring urban youth to lead healthy

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lives, be engaged students, and have the confidence and character to make a difference in the world. Blair has been a director of Sport BC since 2016 and Chair since 2019.

### **Mario Ramos**

Mario's passion for sport started early in life, playing every sport at his disposal. He credits team sports with helping him to develop many of the skills that have helped him build his career thus far. Mario has a Bachelor of Commerce and has been a practicing CPA for 13 years, receiving his designation while working at PwC, focusing on not-for-profit and public sector clients. Mario has worked in a variety of finance, accounting, and strategic advisory roles. As a consultant at PwC he spent 10 years advising clients across Canada on finance function effectiveness, system implementations, and measuring organizational performance. His past work experience includes being the financial lead for several small businesses and acting as Manager of Strategic Business Advisory for the City of Vancouver. Mario is currently working for the Mark Anthony Group's Okanagan winery operations as the Senior Manager of Financial Planning and Analysis, overseeing business unit profitability. Mario has been working with Sport BC since 2016 as a member of the Finance and Audit Committee, and as a Board member since 2018.