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## MEMORANDUM

To: Sport BC Membership  
Date: Friday, May 15, 2020  
Subject: 14 day notice – Sport BC AGM

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Dear Sport BC Members,

Sport BC is pleased to announce the 2020 Annual General Meeting by electronic means (virtual AGM) will take place on **Thursday, May 28** and will be hosted **via ZOOM at 5:00 pm – 7:00 pm.**

In preparation for the 2020 Sport BC Annual General Meeting, the following documents are included in this package:

1. Registration Form:
  - a. <https://www.eventbrite.ca/e/sport-bc-agm-tickets-97401176541>
2. Agenda

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# Sport BC Annual General Meeting

## AGENDA

Thursday, May 28, 2020

5:00 pm – 7:00 pm

Via Zoom Conferencing

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1. Call to Order
2. Confirmation of quorum and voting rules
3. Adoption of Agenda of 2020 AGM  
**Motion:** Membership adopts the agenda of the 2020 AGM as presented.
4. Approval of minutes of 2019 AGM  
**Motion:** The minutes of the 2019 AGM be approved as presented.
5. Business arising from 2019 AGM
6. Chair Remarks
7. President & CEO Remarks
8. Governance Committee Report  
**Motion:** Membership accepts the governance committee report as presented.
9. Membership Fees  
**Motion:** Membership accepts the base membership fee for members to remain the same in 2020-2021.  
**Motion:** Membership to accept waiving renewal fees for 2020-2021.
10. Finance & Audit Committee  
**Motion:** Membership accepts the finance and audit committee report as presented.
  - a. Audited Financial Statements for the year ending March 31, 2020  
**Motion:** To accept the audited consolidated financial statements for the year ending March 31, 2020 be accepted as presented.

- b. Presentation of approved budget for the year ending March 31, 2021

**Motion:** To accept KPMG LLP, or other auditors as approved by the Board of Directors, be appointed to perform an audit of Sport BC for the year 2020-2021 and that the Board of Directors be empowered to set the remuneration.

- 11. Sport BC Bylaw changes

**Motion:** To accept the proposed by-law amendments of the addition of proxy voting and electronic voting as presented.

- 12. New Business

- a. 2021 AGM Date – Thursday, May 27, 2021

- 13. Election of Directors

- a. Nominations committee report
- b. Election by Acclamation

**Motion:** Membership to elect Blair Lowther and Mario Ramos by acclamation.

- c. Announcement of Directors of 2020 - 2021

- 14. Motion to Adjourn