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## MEMORANDUM

To: Sport BC Membership  
Date: Tuesday, April 28, 2020  
Subject: 30 day notice – Sport BC AGM

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Dear Sport BC Members,

Sport BC is pleased to announce the 2020 Annual General Meeting by electronic means (virtual AGM) will take place on **Thursday, May 28** and will be hosted **via ZOOM at 5:00 pm – 7:00 pm.**

In preparation for the 2020 Sport BC Annual General Meeting, the following documents are included in this package:

1. Registration Form:
  - a. <https://www.eventbrite.ca/e/sport-bc-agm-tickets-97401176541>
2. Agenda
3. Governance Committee Report

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# Sport BC Annual General Meeting

## AGENDA

Thursday, May 28, 2020

5:00 pm – 7:00 pm

Via Zoom Conferencing

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1. Call to Order
2. Adoption of Agenda of 2020 AGM
3. Confirmation of quorum and voting rules
4. Approval of minutes of 2019 AGM
5. Business arising from 2019 AGM
6. Chair Remarks
7. President & CEO Remarks
8. Committee Reports
  - a. Governance Committee
  - b. Finance & Audit Committee
    - i. Audited Financial Statements for the year ending March 31, 2020
    - ii. Presentation of approved budget for the year ending March 31, 2021
9. Sport BC Bylaw changes (sent in 45-day notice) – for vote by voting members.
10. New Business
  - a. 2021 AGM Date – Thursday, May 27, 2021
11. Election of Directors
  - a. Nominations committee report
  - b. Overview of election process
  - c. Election
  - d. Announcement of Directors of 2020 - 2021
12. Motion to Adjourn

# Sport BC Governance Committee Report

Tuesday, April 28, 2020

## Governance Committee

Jennifer Fenton, Blair Lowther, Greg White (Chair)

Sport BC Board of Directors (2019/2020) - six (6) elected positions

- Jennifer Fenton - Director-at-large (elected 2019 for 2 yr term) – term ends May 2021
- Sandi Swanigan - Director-at-large (elected 2019 for 2 yr term) – term ends May 2021
- Lisa Kwiatkowski - Director-at-large (elected 2019 for 2 yr term) – term ends May 2021
- Greg White - Director-at-large (elected 2019 for 2 yr term) – term ends May 2021
- Blair Lowther – Director-at-large (elected 2018 for 2 yr term) – term ends May 2020
- Mario Ramos - Director-at-large, Finance (elected 2018 for 2 yr term) – term ends May 2020

Director positions for election at the May 2020 AGM

- Director-at-large – 2 yr term
- Director-at-large – 2 yr term

*\*As of April 27th – Two (2) nominations for the Director-at-large positions were received by the April 28<sup>th</sup> deadline. The incumbents are Blair Lowther and Mario Ramos for re-election on May 28, 2020.*

Note: The position of Chair to be elected by the Directors at the first board meeting after the AGM

Board of Director Meetings since last AGM

- |                                |                              |
|--------------------------------|------------------------------|
| 1. Wednesday June 12, 2019     | 6. Tuesday February 12, 2020 |
| 2. Wednesday July 3, 2019      | 7. Wednesday March 11, 2020  |
| 3. Thursday July 11, 2019      | 8. Tuesday March 24, 2020    |
| 4. Thursday September 12, 2019 | 9. Wednesday April 29, 2020  |
| 5. Wednesday December 11, 2019 |                              |

Governance Committees

1. Finance Committee – Mario (C), Sandi, Ben Salter, Rob
2. Governance Committee – Greg (C), Jennifer, Blair, Rob
3. HR Committee – Lisa (C), Jennifer, Rob

Program Committees

1. Athlete of the Year Awards - Blair (C), Rob, Christine, Sandi
2. Community Sport Heroes – Greg (C), Rob
3. Promotion Plus – Jennifer (C), Rob

License/Partnerships Committees

1. KidSport – Lisa (C), Blair, Rob
2. British Columbia Amateur Sport Fund – Greg (C), Mario, Michael Berkeley, Rob
3. SBC Insurance – Blair (C), Sandi, Rob

Governance Committee Meetings since AGM

September 9, 2019 – updates and review of Board Manual