

Project Application

The Canadian Council of Provincial & Territorial Sport Federations (CCPTSF) is registered with the Canada Revenue Agency Charities Division as a Registered Canadian Amateur Athletic Association (RCAAA) and is eligible to issue official tax receipts for qualifying donations. The CCPTSF, through its provincial and territorial chapters, promotes amateur sport in Canada nation-wide. The BC Amateur Sport Fund (BCASF) is the BC chapter of the CCPTSF. Donations to BCASF support the promotion of amateur athletics in British Columbia.

Qualifying Contributions – Tax receipt available

A tax receipt is only available for a qualifying donation or gift. A gift is a voluntary transfer of property without valuable consideration. No benefit of any kind may be provided to the donor or to anyone designated by the donor, except where the benefit is of nominal value.

Donations that are for the general operation of the organization or a specific approved program of the organization are eligible for tax receipting.

Non-Qualifying Contributions – Tax receipt not available

A tax receipt is not available to a donor who makes a non-qualifying contribution. In the context of the NSTF, non-qualifying contributions would include payments that are, in fact, personal obligations such as training fees, program fees, travel expenses, membership fees and other similar or like expenses on the part of the donor or a related party. Furthermore, donations directed for the benefit of a specific individual are not tax receiptable.

Project Budget & Solicitation Materials

Your application must include a project budget that reasonably details all expected sources of funding (BCASF grants and other) and material expenses.

If your project expects to receive grants of greater than \$50,000 you must include a copies of third party quotes or estimates to support the material expense items in your project budget

Please also include a copy of your fundraising materials and website copy, even if only in draft form.

Project Application

Contact Information	
Organization:	
First Name:	Last Name:
Address:	
City:	Postal Code:
Telephone: ()	Email:
Not-For-Profit / Society #:	Date of Incorporation:
Project Information	
Project Name:	
Start Date:	Completion Date:
Project Description:	
Project budget (total if fixed completion date, annual budget if ongoing): \$ _____	
Grants received from the BCASF will be used to pay for (provide a brief narrative of the items in your budget):	
Describe how this project will assist in promoting or developing amateur sport on a national level:	

- I have attached a project budget
- I have attached a copy of the project promotional material and/or fund solicitation letter

We represent that the information included in this application form is complete and correct. We will comply with all policies, procedures and compliance requirements of the BC Amateur Sport Fund in respect of this project. We confirm that that this project furthers the national development of amateur athletics in Canada.

Signature
Position
Date

Provincial Sport Organization Endorsement (only required if the Fundraiser is initiated at the club level)	
As a representative of (PSO Name) _____ I have reviewed the details of this project and verify the bona fide nature of the club, the fundraising venture, and the proposed usage of the proceeds.	
_____	_____
PSO Representative Signature	Position
_____	_____
	Date

Office Use Only	
Approved:	Project #: