

MEMORANDUM

To: PSO Senior Volunteers and Staff
From: Christine Wong – Executive Assistant
Date: Thursday, May 9, 2019
Subject: 20 day notice - Sport BC Annual General Meeting

Dear Sport BC Members,

Sport BC is pleased to announce the 2019 Annual General Meeting that will take place

When: Wednesday, May 29, 2019

5:00 PM – 6:15 PM Registration and Social

6:15 PM – 8:00 PM Annual General Meeting

Where: Richmond Olympic Oval (Legacy Suite – 3rd Floor)

In preparation for the 2019 Sport BC Annual General Meeting, the following documents are included in this package:


1. Annual General Meeting Registration Form:
<https://goo.gl/forms/VJCf9gwuKqQ1twRU2>
2. Agenda
3. 2019 Director Nominations

The Sport BC Constitution and Bylaws are available on our website at www.sportbc.com

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2019 Sport BC Annual General Meeting

Richmond Olympic Oval
Wednesday, May 29, 2019
6:15 PM to 8:00 PM

1. Call to Order
 2. Adoption of agenda of 2019 Annual General Meeting
 3. Confirmation of quorum and voting rules
 4. Approval of minutes of 2018 Annual General Meeting
 5. Business arising from 2018 AGM
 6. Chair Remarks
 7. CEO Remarks
 8. Committee Reports
 - a. Governance Committee
 - b. Provincial Adjudication Committee
 - c. Investment Committee
 - d. Finance & Audit Committee
 - i. Audited Financial Statements for the year ending March 31, 2019
 - ii. Presentation of approved budget for the year ending March 31, 2020
 9. New Business
 - a. 2019 AGM Date – Thursday, May 28, 2020
 10. Election of Directors
 - a. Nominations Committee Report
 - b. Overview of election process
 - c. Election
 - d. Announcement of Directors of 2019 – 2020
 11. Motion to Adjourn
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2019 Director Nominations

(Received by the 30-day deadline before the 2019 Sport BC Annual General Meeting on April 29, 2019)

Director-at-Large – 2 year term (4 positions)

1. Lisa Kwiatkowski

2. Greg White

3. Jennifer Fenton

Jennifer Fenton is a Health, Physical Activity and Sport Education Consultant for JW Sporta. Her 30-year career specialized in the unprecedented success of BC-based healthy school initiatives including the Action Schools! BC initiative (2004- 2015) and the Premier's Sport Awards Program (1987- 2015). On the national level, Jennifer was instrumental in developing and delivering the Canadian Association for the Advancement of Women and Sport and Physical Activity's (CAAWS') On the Move Program. She is Past Chair of CAAWS and was on the Board for 10 years (2008-2018), as well as for ProMOTION Plus – BC Organization for Girls and Women in Sport and Physical Activity (1992-98) and for Orienteering BC and is the current Chair of the Active North Shore Network. This year, Jennifer was recognized as the honouree of the ProMOTION Plus' In Her Footsteps 2018 Builder Award adding to her list of previous Presidents' Awards for both ProMOTION Plus and for Orienteering BC. Jennifer has co-authored innumerous articles and handbooks including the community and evidence-based Intercultural Physical Activity Guide which forms the syllabus to the UBC Human Kinetics Course 465 which she co-instructs. Jennifer has completed her Master's from UBC exploring grade four girls' experiences in a low income multi-cultural community in physical and health education. She is a multi-sport certified children's coach, orienteering official, active mom of two adult children and avid outdoor enthusiast who can be seen cycling, hiking and kayaking around Vancouver's and the world's spectacular playscape.

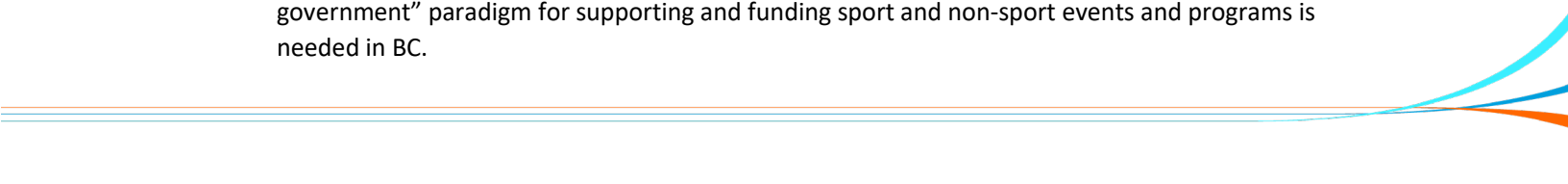
4. Sandi Swanigan

President, DH1 Developments Ltd.

Organization Development and Strategy – Project Management – Governmental Relations

Sandi recently rejoined the private sector after a decade in municipal government that started in the City of Richmond's 2010 Olympics Business Office and culminated as the Senior Manager of Film and Special Events at the City of Vancouver. The product of a varied and international management career which spanned from Japan to the Grand Canyon to Haida Gwaii, Sandi is known for making a corporate or project vision a reality through the development of well-balanced and achievable strategies, productive and approachable team leadership, and excellent logistic and financial management.

In her time in municipal government, Sandi created strong, constructive relationships with the decision makers who determine where and when government money is spent; she is a passionate advocate for the development of programmable, purpose-built public spaces where residents and visitors alike can play and connect. Sandi strongly believes that a more integrated, "three-levels of government" paradigm for supporting and funding sport and non-sport events and programs is needed in BC.

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As Richmond's Olympic Programs Project Manager, Sandi was a key team member responsible for the delivery of the games and managed the city's "everything but the venue" budget. As a senior producer for Richmond's official live site, the O Zone, Sandi used her years of travel, marketing, sponsorship acquisition and event management to help deliver the Games' most exciting live site. Post-games, as Richmond's Major Event and Filming Manager, Sandi worked closely with the Richmond Olympic Oval team to develop sport hosting opportunities for the City; she was also mandated to ensure that the residents of Richmond benefited from the venue through overseeing city-produced public events in and around the Oval.

At the City of Vancouver, Sandi was a member of the leadership team at Sport Hosting Vancouver that shaped that entities' award-winning strategy. Sandi worked with Sport Hosting Vancouver and Sport BC to develop and deliver the cultural and public interfaces for the 2015 FIFA Women's World Cup, 2016 America's Master Games, Sport BC's "Summer Warm Up" events, Vancouver Grand Prix (show jumping) and the 2018 World Junior Ice Hockey Championships as well as many non-sport public events. Sandi is currently the president of DH1 Developments Ltd, a company that has multiple interests and projects underway which also touch on the creation of space and opportunity for people to connect, work and play.

Understanding that the benefits of amateur and professional sport far outstrip mere exercise, Sandi believes the initiatives that Sport BC support are as important to our province's social fabric and livability as are education and the arts. Sandi is honoured to be considered as a director and, if elected, looks forward to using whatever tools in her kit are needed - operational budgeting, HR development, marketing, initiative development, risk assessment, facilitation, advocacy - to help Sport BC meet its goals and objectives.

Sandi has a BA from the University of Victoria and has taken part in numerous leadership, change management, and conflict resolution courses over her 25 years in management. She is currently serving her 5th year on the Board of Directors for Touchstone Family Association in Richmond BC.

