

**Board of Directors Meeting
MINUTES**

HELD: Tuesday, November 14, 2017

LOCATION: PavCo Boardroom

PRESENT: Carey Dillen, Chair Heather Holden, Vice-Chair
Greg White Lisa Kwiatkowski
Blair Lowther Michael Berkeley

ALSO PRESENT: Rob Newman, President & CEO
Christine Wong (Minutes)

Call to Order

Chair called the meeting to order at 6:09 pm

Adoption of Agenda of November 14, 2017 meeting

It was moved by White, seconded by Berkeley *Carried*

Approval of Minutes of September 13, 2017 meeting

It was moved by Lowther, seconded by Berkeley *Carried*

1. CEO Report

CEO gave an overview of his report to the Board, including the role of advocacy at PSO and MSO events where he attended the BC Games 40th Anniversary event in Victoria, BC Lacrosse AGM in Whistler, BC Athletics Whistler 50 and, the MSO Leadership Council Roundtable. Discussion of financials overview. CEO confirmed that the service levels across the programs and services are operating at a high level. He discussed strategies in bringing in new accounts for SBC Insurance from the current PSO and MSO membership. Board discussed opportunity for technology upgrades and staff changes at Sport BC.

Action Item: CEO to update the board on technology platform for online insurance transaction and clarify grant fee income on income statement.

Action Item: CEO to provide update on Horse Council BC and BC Hockey NSTF projects.

2. Athlete of the Year Awards & Presidents' Awards Update

Motion: That the Board accepts the recommendation of the Athlete of the Year Selection Committee to eliminate Trevor Palmatier's name for the 2006 Male Coach Award from the record as a recipient.

It was moved by Holden, seconded by Berkeley. *Carried*

3. Governance Committee Update

Board discussed the report presented by Chair – Greg White including updates of nominations process of directors ahead of AGM and updates to bylaws by end of November 2018.

4. Finance & Audit Committee Update

Chair of the committee, Michael Berkeley advised the Board that the committee will be meeting at the end of November and will provide an update in the new year.

5. Investment Committee Update

Heather Holden, Chair of the committee briefed the board that the investment has gained a 2.88% market gain increase in the last 2 months totaling a \$70,000 increase.

6. **Adjournment**

Motion: The Board of Directors approves the adjournment of the November 14, 2017 Board meeting at 7:10 pm.

It was moved by Holden, seconded by Kwiatkowski

Carried