

**Board of Directors Meeting
MINUTES**

HELD: Thursday, June 29, 2017

LOCATION: Vancouver Rowing Club

PRESENT: Carey Dillen, Chair Heather Holden, Vice-Chair
 Greg White Lisa Kwiatkowski
 Blair Lowther Michael Berkeley

ALSO PRESENT: Rob Newman, President & CEO
 Christine Wong (Minutes)

Call to Order

Chair called the meeting to order at 3:39 pm

Adoption of Agenda of June 29, 2017 meeting

It was moved by Holden, seconded by Lowther

Carried

Approval of Minutes of May 24, 2017 meeting

It was moved by Holden, seconded by Lowther

Carried

1. CEO Report

CEO gave an overview of the CEO report to the Board including an update of the upcoming Canada Day Summer Warm-Up event on July 1st hosted at the Vancouver Art Gallery. Since the last Board meeting on May 24, CEO advised the Board of updates in Sport BC program and services and a SBC Insurance overview including new policies. He also gave a brief report of the success of the 22nd Annual KidSport Charity Golf Tournament where \$45,000.00 was raised in donations. CEO also advised the Board that there has been an interest by ProMotion Plus to incorporate the “In Her Footsteps” event with the Athlete of the Year Awards.

Motion: To advise the Athlete of the Year Committee to consider the integration of the ProMotion Plus honorees in the Athlete of the Year Awards.

It was moved by Lowther, seconded by Kwiatkowski

Carried

2. Strategic Plan

CEO gave overview of strategic plan process since 2016 AGM where the Board had approved the strategic plan but received push back from the membership. In response to the feedback, CEO advised the Board that the Strategic Plan Committee was created and was made up of several member PSOs. CEO needed guidance from the Board of expectation levels and KPIs in order to finalize the strategic plan.

Action Item: Board and CEO to review strategic plan and approve of final document prior to next board meeting via conference call or email.

3. Governance Review

Greg White, Chair of the Governance Committee gave an overview of the proposed by-law amendments and the decision is to be made at the 2018 AGM. The committee discussed the size of the Board and potential for more skillsets needed on the Board. The committee and the Board discussed holding an information session regarding the transition process at the next PSO meeting. There was discussion of the position of the investment committee as an ad-hoc committee or standing committee in the future.

4. Investment Committee

Motion: Sport BC Board accepts the recommendation of the Investment Committee that the Investment Policy Statement be adopted and that the Mawer Balanced Fund be selected for the investment of Sport BC.

It was moved by Holden, seconded by White. Carried

5. Committee Appointments

Motion: That the Board accepts the committee appointments as presented by the Chair.

It was moved by Holden, seconded by White Carried

6. Other Business

a. AGM Survey Results

Overview of the AGM survey results showing positive comments. Discussion to amend the bylaws to include electronic voting by the end of 2017. The Board discussed potential of professional development before or after the AGM and various options of venues.

b. Future Board Meeting dates

Action Item: Chair to provide potential meeting dates to the Board.

Adjournment

Motion: The Board of Directors approves the adjournment of the June 29, 2017 Board meeting at 4:55 pm.

It was moved by Lowther, seconded by Holden Carried

Appendix

Standing Committees

Finance & Audit Committee

Chair – Michael Berkeley

Members – Lisa Kwiatkowski, Mario Ramos

Governance Committee

Chair – Greg White

Members – Blair Lowther, Heather Holden

Ad Hoc Committees

HR Committee

Chair – Blair Lowther

Members – Michael Berkeley, Lisa Kwiatkowski

Investment Committee

Chair – Heather Holden

Members – All of Sport BC Board and 4 members at large – Leanna Napolitano (BC Soccer), Scott Braley (Curl BC), Brian Forrester (Gymnastics BC)

Athlete of the Year Committee

Chair – Carey Dillen

Members – Rob Newman, Christine Wong and 3 members – Jordan Abney (BC School Sports), Rochelle Winterton (BC Lacrosse), Sue Griffin (ProMotion Plus)

SBC Insurance

Chair – Carey Dillen

Member – Blair Lowther