

## 2011 Sport BC Annual General Meeting

Holiday Inn Vancouver Centre, 711 West Broadway, Vancouver, BC

Saturday, June 4, 2011

8:15 am to 12:00 Noon



### MINUTES

#### 1. Call To Order

The meeting convened at 9:00 am. (Attendance – see Appendix 1). A quorum was declared. Chair L. John Alexander called the meeting to order. He thanked everyone for coming. All voting members were asked to state their name and organization when moving or seconding motions.

#### 2. Adoption of Agenda

**MOTION:** To adopt the agenda as presented.

**MOVED:** Greg White, BC Amateur Athletics Association  
Ian Baggott, Field Hockey BC

**CARRIED**

#### 3. Approval of Minutes of Previous Meeting

**MOTION:** To approve the minutes of the 2010 Annual General Meeting as circulated.

**MOVED:** Greg Toll, BC Lacrosse Association  
Grant Rawstron, Canoe Kayak BC

**CARRIED**

#### 4. Business Arising from the Previous Meeting

There was no business arising from the previous meeting.

#### 5. Chair's Remarks

L. John Alexander thanked departing board members, Ajay Patel, Doramy Ehling, Doug Stoutley, George Heller and Past Chair, Russell Anthony. Alexander addressed the challenges the organization has faced over the past year and the direction of the strategic plan moving forward. He thanked Kam Loodu for his work as Director of Financial Services for the organization and showed his support for incoming Chair, Larry Harper. Alexander closed with thanks to the membership for their support during his term as board chair as he moves into the position of Past Chair.

#### 6. President/CEO's Report

Tim Gayda welcomed the membership and thanked them for their attendance. Gayda noted one of the key goals since becoming CEO of Sport BC was to re-engage with the PSO membership as part of the strategic planning process, with a focus on delivery of service to members and a transparent presentation of financial information.

##### **FIRSTAR Sport Centre**

The continuing challenges of location and costs of the FIRSTAR Sport Centre facility were addressed. Gayda reiterated that negotiations to finding long-term solutions continue.

##### **New BC Sport Agency**

Gayda provided a brief overview of the current status of the New BC Sport Agency, advising that Cathy Priestner has been hired on a contract basis. Priestner has engaged many of the PSO members in discussion to create a sector that drives value back to sport and will present her findings and

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provide information regarding the start up of the agency at a meeting shortly. Announcement of the meeting to address these items will be forthcoming.

### Operating Plan for 2011/2012

The operating plan was provided in materials distributed. The plan was developed with a staff point of view and incorporated feedback from both the board of directors and membership.

### Shared Leadership Model

PSOs were invited to participate in two key areas (Defining the PSOs & Shaping Government Policy) of the shared leadership model. 27 respondents confirmed their willingness to participate.

### Question and Answer session:

- Q. Keith Ryan, Cycling BC – Asked what the buyout penalty is and if it had been negotiated as part of the lease?
- A. There are 8 years of payments remaining, which would cost millions to buy out the lease. A replacement tenant will be sought as recommended by the landlord. Negotiations on the lease continue with the board of directors for BCIT.
- Q. Mark Saunders, Field Hockey BC – Asked if the organization has considered the worst case scenario?
- A. The organization is reviewing the pros and cons of moving, extension of the leases and what the ramifications are.
- Q. Bernie Asbell, Board of Directors – Asked if City Hall West in Richmond has been approached as there may be capacity that would assist both organizations.
- A. Gayda advised that although the Richmond Oval has space to fill, there have been no specific conversations in this regard as of yet.
- Q. Keith Ryan, Cycling BC – Asked if there are specific terms regarding the usage of space?
- A. There are specific terms for licensing the various types of space, but there are no substantial offers on the table.
- L. John Alexander thanked Tim Gayda for his presentation.

**MOTION:** To endorse the Shared Leadership Model as presented.

**MOVED:** Brian Forrester, Disabled Skiers Association of BC  
Keith Ryan, Cycling BC

**CARRIED**

**MOTION:** To accept the President and CEO report as presented.

**MOVED:** Greg White, BC Amateur Athletics Association  
Brian Forrester, Disabled Skiers Association of BC

**CARRIED**

## 7. Standing Committee Reports

### Governance Committee Report

Patrick Chénier

L. John Alexander referred to the Governance Committee Report in the Proceedings book and advised that Patrick Chénier, Co-Chair, would be happy to answer any questions.

**MOTION:** To accept the Governance Committee Report as circulated.

**MOVED:** Wayne Leslie, BC Ringette Association  
John McMurchy, Tennis BC

**CARRIED**

### HR Committee Report

Twyla Ryan

Twyla Ryan advised that an HR Committee was struck as of June, 2010. As part of the committee's ongoing work, policies and procedures are under review, and the hiring of a new CEO took place, with Tim Gayda accepting the position in September 2010. Ryan announced that a CEO Performance Review Survey will be distributed shortly to gather feedback from internal and external stakeholders and thanked the committee for their continuing work on behalf of the organization.

**MOTION:** To accept the HR Committee Report as presented.

**MOVED:** Moira Gookstetter, Gymnastics BC  
Scott Braley, Curl BC

**CARRIED**

### Finance and Audit Committee Report

Carey Dillen

Carey Dillen provided an overview of the ongoing work of the Finance and Audit Committee. Dillen thanked the staff of the financial services department for their efforts. The following items were addressed:

**Consolidated Financial Statements:** The statements include Sport BC, SBC Insurance, KidSport BC and AllSport Insurance (50%).

**2011 Audit:** Dillen thanked the financial services team for their work, resulting in a "Clean Audit Opinion". The presentation format of the financial statements was revised for increased clarity. Revenues are presented by source, and expenses presented by functional area. There was a change in treatment of the Head Lease with BCIT and a deficit of \$17 K before the accounting adjustment.

**2012 Budget:** The 2012 budget reflects the overall balanced operations. The presentation of the budget was revised in a similar manner to the audited financial statements with a segregation of major functional areas: Sport BC Core Operations, FIRSTAR Sport Centre, KidSport BC and SBC Insurance.

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**MOTION:** To accept the report of the Finance and Audit Committee as circulated.

**MOVED:** Greg White, BC Amateur Athletics Association

Terrie Moore, SportAbility Cerebral Palsy Sport Association of BC

**CARRIED**

**Question and Answer session:**

Q. Scott Braley, Curl BC - Asked if there was an amount of contra represented?

A. Kam Loodu advised that there was no valued in kind represented.

Q. Wayne Leslie, Ringette – Asked for clarity regarding the expenditures in the membership category up to \$300K.

A. Loodu advised that membership services includes grant disbursements. Classifications are depicted to accurately represent what they are.

Q. Keith Ryan, Cycling – Asked how long KPMG have been the auditors and suggested the organization may wish to consider selecting a more non-profit focused auditor company in future. Ryan also thanked the finance and audit committee for presenting the statements in their current format as had been requested by the membership previously.

A. Loodu advised that KPMG have been auditors for the organization for a number of years.

**RESOLUTION:**

**SPECIAL RESOLUTION (FINANCE)**

**SCHEDULE A**

**SPORT B.C.**

**(The “Society”)**

**PROPOSED RESOLUTIONS OF THE MEMBERS**

A. The Society may, from time to time, borrow money and grant security if its members authorize it to do so by special resolution;

B. The members of the Society would like to confer on the directors of the Society, a general power to enter the Society into any loan or security documents.

**RESOLVED** as special resolutions that:

1. A general power is conferred on the directors of the Society, and the directors are authorized, to cause the Society to borrow money pursuant to any loan, credit or facility agreement, and to enter into any agreement that may grant appropriate security interests, during the 12 months following the date of this resolution.

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**MOTION:** To approve the Special Resolution, Schedule A – Finance, as presented.

**MOVED:** Greg Toll, BC Lacrosse Association  
Jayne McDonald, BC Diving

**CARRIED**

**RESOLUTION:**

**MOTION:** To give authority to the Sport BC Board of Directors to establish a new credit facility to a maximum of \$600K.

**MOVED:** Jayne McDonald, Diving BC  
Herb Evers, Rowing BC

**CARRIED**

**8. Resolutions from the Board**

L. John Alexander referred members to the proposed Directors Resolutions as outlined.

**MOTION:** To accept the budget for the 2011/2012 fiscal year and the Sport BC audited consolidated financial statements for the fiscal year ending March 31, 2011.

**MOVED:** Greg Toll, BC Lacrosse Association  
David Soul, BC Water Polo Association

**CARRIED**

**MOTION:** To appoint KPMG LLP or other such auditors to perform an audit of Sport BC for the 2011/2012 year and empower the Board of Directors to set the remuneration.

**MOVED:** Keith Ryan, Cycling BC  
Bjorn Osieck, Soccer BC

**CARRIED**

**MOTION:** To ratify the Board of Directors' activities for 2010/2011.

**MOVED:** Brian Forrester, Disabled Skiers Association of BC  
Herb Evers, Rowing BC

**CARRIED**

L. John Alexander advised that there were no changes or increases to membership dues for the coming year.

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**MOTION:** To approve the base membership fees for Full Members for the year 2011/2012 as outlined.

Gross Revenues	\$750,000 +	\$1,500.00 (Plus applicable Taxes)
Gross Revenues	\$500,000 - \$749,999	\$1,300.00 (Plus applicable Taxes)
Gross Revenues	\$200,000 - \$499,999	\$ 950.00 (Plus applicable Taxes)
Gross Revenues	\$100,000 - \$199,999	\$ 650.00 (Plus applicable Taxes)
Gross Revenues	\$0 – \$99,000	\$ 500.00 (Plus applicable Taxes)

**MOVED:** Greg White, BC Athletics  
John Berry, Baseball BC

**CARRIED**

**Proposed Bylaw Changes - Article 4 – Board of Directors:**

- 1) The Board of Directors shall consist of 12 Directors
- 2) Election and Removal of Directors
  - i) Tenure
    - a) Each Director shall hold office for a term of two (2) years.
    - b) No Director shall serve as a Director for more than eight (8) consecutive years except for the immediate Past Chair.
    - c) Any Director who misses three (3) consecutive regular Board meetings may be asked by the Board of Directors to resign.
  - ii) Nominations  
Only individuals nominated and seconded by a Full member, or by a Director, shall be eligible to hold office. Nominations must be received by the Society, with an indication of acceptance by the Nominee, no later than 30 days before the date of the Annual General Meeting.
  - iii) Qualifications of Directors  
  
No person is qualified to become or to act as a Director who:
    - a) is under the age of 19 years;
    - b) is found to be incapable of managing such person’s own affairs by reason of mental infirmity;
    - c) is an undischarged bankrupt; or
    - d) unless the court orders otherwise, has been convicted in or out of British Columbia of an offence:

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- (a) in connection with the promotion, formation or management of a corporation or a society;
- (b) involving fraud; or
- (c) which is an indictable offence in Canada or, if the offence occurred outside of Canada, which would be considered an indictable offence under the laws of Canada had the offence occurred in Canada.

A Director ceases to hold office when he or she is not qualified under this Section Article 4-2iii.

### iv) Elections

- a) Separate elections shall be held for the offices of Chair and Vice Chairs.
- b) Elections shall be by secret ballot unless the position is filled by acclamation.
- c) The elections shall be in this order:
  - (a) Chair
  - (b) Vice Chair
  - (c) Vice Chair, Finance and Audit
  - (d) Directors-at-Large
- d) The following positions shall be elected in odd years:
  - (a) Chair
  - (b) Vice Chair
  - (c) Four (4) Directors-at-Large

The following positions shall be elected in even years:

- (a) Vice Chair, Finance and Audit
- (b) Five (5) Directors-at-Large

### v) Vacancies

- a) The Directors may, at any time and from time to time, appoint an individual as a Director to fill a vacancy on the Board of Directors.

A Director so appointed fills the vacancy until the Annual General Meeting at which the election to fill the position is required under Section 4.2.4.4.

- b) A Director who is in mid-term must resign prior to standing for election to the offices of Chair or Vice Chair.
- c) If there is a vacancy on the Board of Directors existing at the time of the calling of any General Meeting that has not been filled under Section 4.2.5.1, the Members may elect

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a Director or Directors who will hold office until the election to fill the said positions as required under Section 4.2.4.4.

### vi) Removal

- a) A Director may be removed from office by special resolution and another Director may be elected, or by ordinary resolution appointed, to serve during the balance of the term.
- b) A Director shall cease to be a Director, unless the court orders otherwise, where such Director is convicted in or out of British Columbia of an offence:
  - (a) in connection with the promotion, formation or management of a corporation or a society;
  - (b) involving fraud; or
  - (c) which is an indictable offence in Canada or, if the offence occurred outside of Canada, which would be considered an indictable offence under the laws of Canada had the offence occurred in Canada.

### 3) Officers

The Board of Directors shall, after each Annual General Meeting, and thereafter from time to time as required to fill a vacancy, appoint or elect from amongst the Directors, a Chair, a Vice-Chair, and a Vice-Chair, Finance and Audit.

**MOTION:** To accept the proposed changes to the Bylaws with the following amendments:

Under (v) Vacancies – Item “a” – replaced with:

“The directors may, at any time and from time to time, appoint an individual as a Director to fill a vacancy on the board of directors. A director so appointed shall fill the position until the next general meeting, at which time there shall be an election to fill the unexpired term for that position. “

Under (v) Vacancies – Item “b” remains the same and item “c” is deleted.

**MOVED:** Greg White, BC Athletics  
David Soul, Water Polo BC

**CARRIED**

## 9. Proposal to Change the Membership Structure

*Proposed changes as outlined below:*



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### ARTICLE 2 - MEMBERSHIP

#### 2.1 Categories and Status of Members

##### 2.1.1 Voting Members

Voting Members shall be societies or corporations admitted to membership upon meeting and maintaining qualifications of voting membership set out herein.

##### 2.1.2 Non-Voting Members

2.1.2.3 Honorary Members shall be individuals recommended by the Directors and appointed by Special Resolution of the Society on the basis of the qualifications set out herein.

#### 2.2 Qualifications of Membership

2.2.1 A Voting Member must be a) the society or corporation that is most closely identified with, and carries the most influence in, coordinating a sport throughout British Columbia, or b) a federation of societies or corporations which coordinates a specific aspect of sport involving more than one discipline throughout British Columbia, as determined by the Directors.

2.2.4 An Honorary Member shall be an individual who has shown long-term and outstanding support for the Society.

2.2.5 All members shall pay all monies due and payable to the Society, or any Subsidiary, within thirty (30) days after same are due and payable, unless otherwise determined by the Directors.

2.2.6 All members shall uphold the constitution of the Society and comply with these By-Laws and any rules and regulations of the Society.

#### 2.3 Conditions of Membership

2.3.1 Every voting member shall provide to the Society copies of any amendments to its constitution, by-laws, articles or memorandum of incorporation, or other constating documents.

2.3.2 All voting, members shall pay all membership fees within 30 days of the beginning of the fiscal year of the Society.

#### 2.4 Application for Membership

2.4.1 An applicant for membership shall  
a) make application in writing to the Chair, Governance Committee of the Society;  
b) deliver to the Society a copy of its current constitution, by-laws, articles, or memorandum of incorporation or other constating documents, and a description of its

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mandate and involvement with sport and recreation in British Columbia or a region of British Columbia;

c) identify which category of membership is sought in which application.

### 2.5 Suspension, Cessation, and Expulsion

#### 2.5.1 Suspension

A member unable, or failing, to maintain any conditions or qualifications of membership shall be considered to be “not in good standing” and may thereby be suspended by the Directors until such time as the inability or failure is corrected.

#### 2.5.2 Cessation

A member shall cease to be a member of the Society,  
a) by delivering a resignation in writing to the Chair, Governance Committee or to the registered office of the Society;  
b) upon expulsion as set out herein;  
c) upon the dissolution of the member;

**MOTION:** To accept the proposed changes to the Membership Structure as presented.

**MOVED:** Keith Ryan, Cycling BC  
Alexander (Sandy) Kent, Judo BC

**CARRIED**

## 10. Appointment of Directors

L. John Alexander referred to the Nominating Committee Report in the proceedings booklet. He then thanked all candidates who agreed to stand for positions on the Board of Directors. Receiving no nominations from the floor, L. John Alexander declared the following nominees as 2011 Sport BC board members by acclamation:

Larry Harper	-	Chair (2 year term)
Twyla Ryan	-	Vice Chair (2 year term)
Carey Dillen	-	Vice Chair, Finance & Audit
L. John Alexander	-	Past Chair
Bernie Asbell	-	Director-At-Large (Mid term)
Patrick Chénier	-	Director-At-Large (Mid term)
Kimberly Gilhooly	-	Director-At-Large (Mid term)
Heather Turner	-	Director-At-Large (Mid term)

An election took place with Kimberly Gilhooly acting as the Electoral Officer, assisted by Rochelle Winterton from BC Lacrosse. Six names were put forth for four (2-year) Director-At-Large positions: Willie Cromack, Stuart Ballantyne, David Pym, Jack Miller, Brock Turner and Bjorn Osieck. Those candidates who were present at the session gave a brief verbal introduction about themselves. As there were no further nominations from the floor, the following candidates were nominated to the Board of Directors:

Stuart Ballantyne	-	Director-At-Large (2 year term)
Jack Miller	-	Director-At-Large (2 year term)
Bjorn Osieck	-	Director-At-Large (2 year term)

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Brock Turner - Director-At-Large (2 year term)

**MOTION:** To destroy the ballots.

**MOVED:** Lawrie Johns, Basketball BC  
Greg White, BC Athletics

**CARRIED**

Two names (Irene Schell and Willie Cromack) were put forth for the one year Director-At-Large position vacated by Larry Harper. As there were no nominations from the floor, the following candidate was nominated for the term:

Irene Schell - Director-At-Large (1 year term)

**MOTION:** To destroy the ballots.

**MOVED:** John McMurchy, Tennis BC  
Dennis Bidin, Softball BC

**CARRIED**

**11. New Business**

There was no new business to discuss.

**12. Motion to Adjourn**

Larry Harper expressed his thanks to the outgoing board members for volunteering their time and expertise, and to L. John Alexander as chair. He then welcomed the new and continuing board members as and thanked all those in attendance at the annual general meeting. Harper briefly outlined themes that will be the focus of the board's work for the coming year: change, transparency, collective, and membership. He acknowledged the great strides that have been made by the organization during difficult times and looked forward to working collectively with the membership, board, CEO and staff of Sport BC.

L. John Alexander thanked everyone for attending the meeting.

**MOTION:** To adjourn the 2011 Annual General Meeting.

**MOVED:** Keith Ryan, Cycling BC  
Greg White, BC Athletics

**CARRIED**

The meeting concluded at 11:50 am.

Signed By

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### APPENDIX 1

2011 Sport BC Annual General Meeting – VOTING/Non-Voting Attendees List

Total Number of Attendees to Date: **63**

#### FULL VOTING MEMBERS

Total **Voting** Members: **30**

Total Organizations Registered: **33**

1	Athletics	Voting Member	Greg	White	Chair
2	Badminton	Voting Member	Julia	Chen	VP, High Performance
3	Baseball	Voting Member	John	Berry	President
4	Basketball	Voting Member	Lawrie	Johns	Executive Director
5	Blind Sports	Voting Member	Tom	Ollis	Treasurer
6	Boxing	Voting Member	Karen	Howard	Secretary/Registrar
7	Canoe Kayak	Voting Member	Grant	Rawstron	Chair
8	Curl BC	Voting Member	Scott	Brale	CEO
9	Disabled Skiers	Voting Member	Brian	Forrester	Executive Director
10	Diving	Voting Member	Jayne	McDonald	Executive Director
11	Fencing	Voting Member	Brad	Shorey	VP, Finance
12	Field Hockey	Voting Member	Ian	Baggott	President
13	Golf	Voting Member	Kris	Jonasson	Executive Director
14	Gymnastics	Voting Member	Moira	Gookstetter	CEO
15	Gymnastics, Rhythmic	Voting Member	Sachka	Gitcheva	Program Coordinator
16	Hockey	Voting Member	Barry	Petrachenko	Executive Director
17	Horse Council	Voting Member	Lisa	Laycock	Executive Director
18	Judo	Voting Member	Alexander (Sandy)	Kent	President
19	BC Lacrosse	Voting Member	Greg	Toll	VP, Operations
20	Orienteering	Voting Member	John	Rance	President
21	Ringette	Voting Member	Wayne	Leslie	Executive Director
22	Soccer	Voting Member	Bjorn	Osieck	Executive Director
23	Swim BC	Voting Member	Mark	Schuett	Executive Director
24	Softball	Voting Member	Dennis	Bidin	President
25	SportAbility	Voting Member	Terrie	Moore	Executive Director
26	Tennis	Voting Member	John	McMurphy	President
27	Triathlon	Voting Member	Allan	Prazsky	Executive Director
28	Water Polo	Voting Member	David	Soul	Executive Director
29	Rowing	Voting Member	Herb	Evers	Treasurer
30	Volleyball	Voting Member	Chris	Densmore	Executive Director

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Total Number of Attendees to Date: **63****NON- VOTING MEMBERS**Total **Non-Voting** Members: **33**Total Organizations Registered: **33**

1	Badminton	Observer, Voting Member	Phil	Weier	Acting Executive Director
2	Baseball	Observer, Voting Member	David	Laing	Executive Director
3	Blind Sports	Observer, Voting Member	Elaine	Todd	Director-At-Large
4	Boxing	Observer, Voting Member	Ryan	O'Shea	2 <sup>nd</sup> Vice President
5	Field Hockey	Observer, Voting Member	Mark	Saunders	Executive Director
6	Golf	Observer,	Debbie	Pyne	Managing Director
7	Judo	Voting Member	Diane	St-Denis	Executive Director
8	BC Lacrosse	Observer,	Rochelle	Winterton	Executive Director
9	Softball	Voting Member	Heather	Bee	Executive Director
10	Rowing	Observer, Voting Member	Eron	Main	Executive Director
11	2010 Legacies Now	Non-Voting	Marilyn	Payne	Director, Sport & Recreation
12	Action Schools BC/PSAP	Non-Voting	Bryna	Kopelow	Support Team
13	Sport BC	Non-Voting	L. John	Alexander	Chair, Board of Directors
14	Sport BC	Non-Voting	Patrick	Chenier	Director-At-Large
15	Sport BC	Non-Voting	Kimberly	Gilhooly	Director-At-Large
16	Sport BC	Non-Voting	Doug	Stoutley	Director-At-Large
17	Sport BC	Non-Voting	Doramy	Ehling	Director-At-Large
18	Sport BC	Non-Voting	Carey	Dillen	Vice Chair, Finance & Audit
19	Sport BC	Non-Voting	Bernie	Asbell	Director-At-Large
20	Sport BC	Non-Voting	Irene	Schell	Director-At-Large
21	Sport BC	Non-Voting	Larry	Harper	Director-At-Large
22	Sport BC	Non-Voting	Heather	Turner	Director-At-Large
23	Sport BC	Non-Voting	Twyla	Ryan	Director-At-Large
24	Sport BC	Non-Voting	Tim	Gayda	President/CEO
25	Sport BC	Non-Voting	Sharon	Roode	Executive Secretary
26	Sport BC	Non-Voting	Chris	Blackman	Director, Membership Services

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27	Sport BC	Non-Voting	Jennifer	Schaeffers	Director, Marketing & Communications
28	Sport BC	Non-Voting	Pete	Quevillon	Director, KidSport BC
29	Sport BC	Non-Voting	Kam	Loodu	Director, Financial Services
30	Sport BC	Non-Voting	Lindsay	Dercho	Program Coordinator, Membership Services
31	Guest	Observer, Non-Voting	Stuart	Ballantyne	
32	Guest	Observer, Non-Voting	Jack	Miller	
33	Guest	Observer, Non-Voting	Brock	Turner	

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