

Sport BC Board Meeting  
Teleconference Call  
December 14, 2012  
8:00 am to 10:00 am (coast time)

Attendees: Twyla Ryan (chair), Carey Dillon, Irene Schell, Kimberley Gilhooly, Heather Turner, Bjorn Osieck, Stu Ballantyne, Jack Miller

Staff: Rob Newman, Karen Peacey

Regrets: Brock Turner

1. In Camera
2. Call to order: Twyla Ryan  
Chair, Twyla Ryan called the meeting to order at 8:00 am
3. Approval of Agenda with amendments :

Motion to approve agenda:

Moved: Jack Miller

Seconded: Carey Dillen

Out of camera

Motion: We are going to extend Rob Newman's contract to March 2014 with an annual performance review September 2013.

Moved: Kimberly Gilhooly

Seconded: Stu Ballantyne

4. Approval of minutes from November 16 and 17 with amendments
5. The three main issues from the viaSport letter were discussed. Those issues being AOY, meeting with Sport BC board and viaSport not wanting to sign off on individual items.

AOY – It was discussed that if Sport BC is taking the financial risk then we should have input on the event and safeguards put in place.

Motion: Rob Newman and Irene Schell to work with viaSport collaboratively on AOY to clarify our role and financial responsibility.

## **Meeting with viaSport and the Sport BC Board**

- When should the meeting happen?
- What is the appetite from the Sport BC Board to make that happen?

viaSport would like to have a facilitator at the meeting. It was discussed and decided that once both viaSport and Sport BC agree to an agenda then a facilitator would not be required. It was also decided that we would want a face to face meeting for those who can make it and the rest by phone. It was felt that the Sport BC board meet prior to the meeting and again after the meeting.

9:00 am Jack Miller left the meeting

The intent of the meeting from Sport BC is for information purposes and not to make decisions. Rob will talk with Scott on the best time to have the meeting and set an agenda. Then provide a list of potential dates with the Sport BC Board.

9:20 Heather Turner left the meeting

viaSport also suggested that Sport BC hold a SGM. Sport BC does not feel like we are ready for that at this time and will revisit this after the viaSport meeting.

A written response will be sent to Scott.

## **BCIT**

Brock Turner and Rob Newman met with Herman Mah from BCIT. The cost to restore the offices will be approximately \$100,000. However, the restoration does not need to be done until the space has been leased which may not be for another year or two. If the new tenant is happy with the current set up no additional restoration would be required.

The rate for Sport BC to stay at BCIT would be \$28 per sq. ft. all expenses in. They will also work with us on the length of the term. It was felt that to stay at BCIT would be the best solution.

Motion: Rob Newman to move forward with the BCIT lease

Moved: Carey Dillen

Seconded: Bjorn Osieck

9:24 Irene Schell left the meeting

Property tax would be \$65,000 we pay to the City of Richmond for space occupied as of Nov 30, 2012. BCIT will charge back to any PSO's still in the building which would be approximately \$15,000.

### **Operations**

Payroll – working on year end

NSTF – Guilherme Heinrichs is doing a good job

Bookkeeping – looking at dropping at the end of March

KidSport – Katie Lindsay and Pete Quevillon continue to do an excellent job

SBC Insurance ahead of budget

All Sport Insurance slightly behind budget.

Draft on payroll policy to be deferred to the next board meeting.

Adjourned: Carey Dillen and Bjorn Osieck