2013 Sport BC Annual General Meeting
Holiday Inn Vancouver Downtown, 1110 Howe Street, Vancouver, BC
Saturday, June 1, 2013
9:00 am to 12:30 pm

SPORT BC

MEETING MINUTES

1. **Call to Order**
   The meeting convened at 9:05 am. (Attendance – see Appendix 1). A quorum was declared. Chair Twyla Ryan called the meeting to order. She thanked everyone for coming. All voting members were asked to state their name and organization when moving or seconding motions.

2. **Adoption of Agenda**
   MOTION: To adopt the agenda as presented.
   MOVED: Sue Griffin, Tennis BC
   SECONDED: Greg Toll, BC Lacrosse **CARRIED**

3. **Approval of Minutes of Previous Meeting**
   MOTION: To approve the minutes of the June 2, 2012 Annual General Meeting as circulated.
   MOVED: Penny Gardner, BC Wrestling
   SECONDED: Scott Braley, Curl BC **CARRIED**

4. **Business Arising from the Previous Meeting**
   There was no business arising from the previous meeting.

5. **Chair's Remarks**
   Chair, Twyla Ryan addressed the continuing challenges that the organization has faced over the past year, in particular the transition within the sport sector of programs and services sector wide to the new agency created by the Government of BC called viaSport. Review of the Strategic Plan that was created last year with the focus on 2012/2013. There are five pillars in the report. The five pillars are member services, recognition programs, resource programs, corporate management and organizational change. The next steps will include PSO input on the transition plan and approach to the plan and implementation. The Board will report at the 2014 AGM on the implementation and outcomes on the transition.

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6. Standing Committee Reports

Governance Committee Report Irene Schell

Irene Schell summarized the activities of the committee. At the SGM May 15th the members passed the changes to the bylaws and received word that those were approved by the Registrar's office effective May 17th

Finance and Audit Committee Report Carey Dillen

Carey Dillen provided an overview of the ongoing work of the Finance and Audit committee. The following items were addressed:

Consolidated Financial Statements: The statements include Sport BC, SBC Insurance, KidSport BC and All Sport Insurance (50%).

2013 Audit: Sport BC received a "Clean Audit Opinion" from KPMG auditors. There were new accounting rules this year for not-for-profits. The balance sheet now has three columns instead of two as a result of those changes. It was also noted that the revenues were lower than prior years. The primary reason being that $400,000 normally received in provincial funding in the past was not received this year. Also the funding for KidSport BC went to viaSport and did not come to Sport BC. There were fewer expenses this year. The lease with BCIT for 10 years was reduced to 4 years which brought it down to 1 million. Sport BC must pay $250,000 every year for 4 years to pay the BCIT debt down.

2014 Budget: Balanced budget! The 2014 budget reflects the overall balanced operations. Included in the budget are $5,000 contingency fund, 6 staff, contract staff and staying at BCIT until the end of March 2014. There was no government funding included in the budget.

HR Committee Report Kimberly Gilhooly

Kimberly Gilhooly reported that there was no CEO in place going into this year. There was a decision made to add Rob Newman as the CEO. Sport BC also uses the contract services of Cheryl Stafford on any Human Resources issues.

Events Report Irene Schell

Irene Schell reported on the different events during the year. Processes were developed so that if programs transfer there are guidelines in place for future events to honour the traditions set by Sport BC.

Transition Team

The transition team consisted of Twyla Ryan, Irene Schell, Brock Turner and Rob Newman . Twyla provided a transition update by power point. Sport BC and viaSport legal council are reviewing the agreements. The membership has indicated that they would like to have more discussion and input into final decisions on what programs will transition to viaSport.

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MOTION: The Board will seek approval from the membership prior to signing any agreements with viaSport on transition of programs.
MOVED: Peter Jackson, Rowing BC
SECONDED: Penny Gardner, BC Wrestling **CARRIED**

MOTION: The Board to Schedule a meeting with the Minister of Sport with the Chair and CEO of Sport BC
MOVED: Murray Gage-Cole, Softball BC
SECONDED: John Barrie, Baseball BC **CARRIED**

7. Resolutions from the Board (Motion(s) to approve)

Chair, Twyla Ryan, referred members to the proposed Directors Resolutions as outlined.

MOTION: To accept the Governance Committee Report as circulated.
MOVED: Debbie Pyne, BC Golf
SECONDED Brian Forrester, Gymnastics BC **CARRIED**

MOTION: To accept the Finance and Audit Committee Report as circulated.
MOVED: Peter Jackson, Rowing BC
SECONDED: Brian McAlder, BC Athletics **CARRIED**

MOTION: To accept the Ad-hoc Committee Reports as circulated.
MOVED: Greg Toll, BC Lacrosse
SECONDED: Debbie Pyne, BC Golf **CARRIED**

MOTION: To accept the Chair's Report as presented.
MOVED: Janice Birch, Synchronized Swimming
SECONDED: Penny Gardner, BC Wrestling **CARRIED**

MOTION: To accept the Budget for the 2013/2014 fiscal year.
MOVED: Brian McAlder, BC Athletics
SECONDED: Scott Braley, Curl BC **CARRIED**

MOTION: To accept the Sport BC audited consolidated financial statements for the year ended March 31st, 2013.
MOVED: Brian Forrester, Gymnastics BC
SECONDED: Michael Bradley, BC Soccer **CARRIED**

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MOTION: To appoint KPMG LLP, or other auditors as approved by the Board of Directors, to perform an audit of Sport BC for 2013/2014 and to empower the Board of Directors to set the renumeration.
MOVED: Debbie Pyne, BC Golf
SECONDED: Mark Saunders, BC Field Hockey **CARRIED**

Twyla Ryan advised that there were no changes or increases to membership dues for the coming year.

MOTION: To approve the base membership fees for Full Members for the year 2013/2014 as outlined.

Gross Revenues	$750,000 +	$1,500.00 (Plus applicable Taxes)
Gross Revenues	$500,000 - $749,999	$1,300.00 (Plus applicable Taxes)
Gross Revenues	$200,000 - $499,999	$ 950.00 (Plus applicable Taxes)
Gross Revenues	$100,000 - $199,999	$ 650.00 (Plus applicable Taxes)
Gross Revenues	$0 - $99,999	$ 500.00 (Plus applicable Taxes)

MOVED: Scott Braley, Curl BC
SECONDED: Janice Birch, Synchronized Swimming **CARRIED**

MOTION: To approve that the Associate Member dues for 2013/2014 be a flat rate of $650.00.
MOVED: Brian Forrester, Gymnastics BC
SECONDED: Michael Bradley, BC Soccer **CARRIED**

MOTION: To approve that the Affiliate Membership Dues for 2013/2014 be a flat rate of $500.00.
MOVED: Brian Forrester, Gymnastics BC
SECONDED: Brian McAlder, BC Athletics **CARRIED**

8. Appointment of Directors Irene Schell

Irene Schell, Chair of the Governance Committee, referred to the Nomination Report in the handout materials.

As per Section 4.2.2 of Sport BC's By-Laws, only individuals nominated and seconded by Voting (Full) Members, or a Director, shall be eligible to hold office. Nominations must be received no later than 30 days prior to the AGM. Nominations from the floor are not permitted. Based on the results of the SGM held on May 15th the positions up for election this year are Chair, Vice Chair and Director-at-Large.

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By the deadline 3 nominations were received and the Board was aware that Brock Turner would be standing for election.

Candidates are:

Denise Coutts, Chair (3 year term)
Brock Turner, Vice Chair (3 year term)
Debbie Pyne, Director-at-Large (2 year term)

The following positions and individuals were presented and elected to the Board:

Position	Term	Candidate
Chair	3 year	Denise Coutts
Vice Chair	3 year	Brock Turner
Director-at-Large	2 year	Debbie Pyne

The following individuals are completing the second year of their 2-year term.

Current Board Members and Positions

Board Member	Director
Director at Large	Kimberly Gilhooly
Vice Chair, Finance & Audit	Carey Dillen
Director-at-Large	Heather Turner

MOTION: To accept the election of the Board members by acclamation.
MOVED: Lawrie Johns, Basketball BC
SECONDED: Chris Densmore, Volleyball BC **CARRIED**

9. New Business

MOTION: To set the date for the 2014 Annual General Meeting date as May 31, 2014.
MOVED: John Barrie, Baseball BC
SECONDED: Jamie Findlay, BC Deaf Sports **CARRIED**

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10. Motion to Adjourn

Denise Coutts expressed her thanks to the staff and Board of Directors for Sport BC for their efforts during the year and thanked everyone for attending the meeting.

MOTION: To adjourn the 2013 Annual General Meeting.
MOVED: Greg Toll, BC Lacrosse
SECONDED: Sue Griffin, Tennis BC **CARRIED**

The meeting concluded at 11:45 am.

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APPENDIX 1

2013 Sport BC Annual General Meeting – VOTING/Non-Voting Attendees List
Total Number of Attendees to Date: 43

NON-VOTING MEMBERS Total **Non-Voting** Attendees: 15 Total Organizations Registered: 27

	Last Name	First Name	Title	Organization	Non-Voting
1	Kopelow	Bryna	Executive Director	Action Schools! BC	Non-Voting Attendees
3	Rowe	Lesley	Executive Assistant	BC Amateur Softball Association	Non-Voting Attendees
4	Hugill	Douglas	Treasurer	BC Deaf Sports Federation	Non-Voting Attendees
8	Corbett	Doug	President	BC Wrestling Association	Non-Voting Attendees
9	Carmchael	Brenda	Interpreters	Still Interpreting	Non-Voting Attendees
10	Fran	Karen	Interpreters	Still Interpreting	Non-Voting Attendees
11	Coutts	Denise	Incoming Chair Sport BC	Pacific Parklands Foundation	Non-Voting Attendees
12	Heinrichs	Gui	Financial Coordinator	Sport BC	Non-Voting Attendees
13	Newman	Rob	President & CEO	Sport BC	Non-Voting Attendees
14	Peacey	Karen	Manager, Payroll Services	Sport BC	Non-Voting Attendees
15	Quevillon	Pete	Director, KidSport BC	Sport BC	Non-Voting Attendees
16	Sorge	Erin	Marketing & Communications	Sport BC	Non-Voting Attendees
17	Kimoff	Stephen	President	Tennis BC	Non-Voting Attendees
18	Densmore	Chris	Executive Director	Volleyball BC	Non-Voting Attendees
19	Payne	Marilyn	Observer	Consultant	Non-Voting Attendees

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Total Number of Attendees to Date: 43

VOTING LIST Total **Voting** Attendees: 28 Total Organizations Registered: 27

	Last Name	First Name	Title	Organization	Voting
1	Johns	Lawrie	Executive Director	Basketball BC	Voting Attendees
2	Berry	John	President	BC Amateur Baseball Association	Voting Attendees
4	Gage-Cole	Murray	General Manager	BC Amateur Softball Association	Voting Attendees
5	McCalder	Brian	President/CEO	BC Athletics	Voting Attendees
6	Grenon	Tami	Vice President	BC Blind Sports & Recreation	Voting Attendees
7	Finley	Jamie	Acting President	BC Deaf Sports Federation	Voting Attendees
8	Pyne	Deborah	Managing Director of Player Development	BC Golf	Voting Attendees
9	Toll	Greg	Vice President-Operations	BC Lacrosse Association	Voting Attendees
10	Bradley	Michael	VP Seniors/ BC Soccer Board Member	BC Soccer	Voting Attendees
12	Hamamoto	Gail	Executive Director	BC Wheelchair Sports Assoc.	Voting Attendees
13	Gardner	Penny	Executive Director	BC Wrestling Association	Voting Attendees
14	Hughes	Syd	Director of Finance	BC/YT - Skate Canada	Voting Attendees
15	Stamboulieh	Tony	1st Vice President	Boxing BC	Voting Attendees
16	Braley	Scott	Executive Director/CEO	Curl BC	Voting Attendees
17	Dixon	Jim	Executive Director	Disabled Skiers Association of BC	Voting Attendees
18	Saunders	Mark	Executive Director	Field Hockey BC	Voting Attendees
19	Forrester	Brian	Chief Executive Officer	Gymnastics BC	Voting Attendees
20	Laycock	Lisa	Executive Director	Horse Council BC	Voting Attendees
21	Thomson	Katie	Program Coordinator	Judo BC	Voting Attendees
22	Jackson	Peter	President	Rowing	Voting Attendees
23	Dillen	Carey	Director, Finance & Audit	Sport BC	Voting Attendees
24	Gilhooly	Kimberly	Director	Sport BC	Voting Attendees
25	Osieck	Bjorn	Director	Sport BC	Voting Attendees
26	Ryan	Twyla	Chair	Sport BC	Voting Attendees
27	Schell	Irene	Vice Chair	Sport BC	Voting Attendees
28	Turner	Brock	Director	Sport BC	Voting Attendees
29	Birch	Janice	President	Synchro BC	Voting Attendees
30	Griffin	Sue	Executive Director	Tennis BC	Voting Attendees

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