

## MEMORANDUM

**To:** PSO Senior Volunteers and Staff  
**From:** Rob Newman, President & CEO, Sport BC  
**Date:** Wednesday, April 17, 2013  
**Subject:** 2013 Sport BC Annual General Meeting

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Dear Members,

Sport BC is pleased to announce the 2013 Sport BC Annual General Meeting.

**Date:** Saturday, June 1, 2013  
**Time:** 8:15 am – 9:00 am – Registration and Continental Breakfast  
9:00 am – 12:00 Noon – Annual General Meeting  
**Location:** Holiday Inn Hotel & Suites Vancouver Downtown  
1110 Howe Street  
Vancouver, BC V6Z 1R2  
Phone: 604.684.2151 / Toll Free: 800.663.9151  
Reservations: [reservations@hivancouverdowntown.com](mailto:reservations@hivancouverdowntown.com)

In preparation for the 2013 Sport BC Annual General Meeting, the following documents are included in this package:

1. 2013 Annual General Meeting Registration Form

### **As per Bylaw 8.2.3:**

Sport BC must provide Notice to the members of any Special Resolutions proposed by a member or by the Board of Directors at least 45 days prior to the AGM. This will serve as notification that there were no proposed "*Special Resolutions*" submitted to the Governance Committee of Sport BC by the deadline date of Monday, April 9, 2012.

Please note:

- The deadline for submitting Board of Directors Nominations is Thursday, May 2, 2013
- The deadline for submitting Registrations for the Annual General Meeting is Friday, May 17, 2013
- Please contact Erin Sorge at [Erin.Sorge@sportbc.com](mailto:Erin.Sorge@sportbc.com) if you wish to receive a copy of the draft 2012 Annual General Meeting minutes or Sport BC Constitution and By-Laws.

**2013 ANNUAL GENERAL MEETING REGISTRATION**

**Voting (Full) Members**

Member Organization \_\_\_\_\_

Name of President / Chair\* or Designate\*\* \_\_\_\_\_

Position Title \_\_\_\_\_

Signature \_\_\_\_\_

**Associate or Affiliate Members**

Member Organization \_\_\_\_\_

Delegate Name \_\_\_\_\_

Position Title \_\_\_\_\_

**Additional Non Voting Delegates**

Name \_\_\_\_\_ /Title \_\_\_\_\_

Name \_\_\_\_\_ /Title \_\_\_\_\_

Name \_\_\_\_\_ /Title \_\_\_\_\_

Please complete and return to Sport BC no later than **Friday, May 17, 2013** to:

Sport BC  
Attention: Erin Sorge  
295 – 3820 Cessna Drive  
Richmond, BC V7B 0A2  
Fax: 604.333.3401  
Email: [Erin.Sorge@sportbc.com](mailto:Erin.Sorge@sportbc.com)

\*official voting delegate

\*\* If the President / Chair is not attending the Annual General Meeting, he/she must affix his/her signature thereby authorizing the above-noted Designate voter.