

MEETING MINUTES

1. Call to Order

The meeting convened at 9:11 am. Except for Kimberly Gilhooly, the board was all in attendance. The minimum 1/3 of members were in attendance and a quorum was declared. Interim-Chair Brock Turner called the meeting to order. A moment of silence was held to remember Denise Coutts, past chair of Sport BC. Brock Turner thanked everyone for attending. He also appointed Christine Wong as secretary. Brock Turner also went over the voting rules: Full members are represented by a voting delegate; no member may have more than one vote; each director received one vote except for election of directors; and should there be a tie, the chair will also receive one vote.

2. Adoption of Agenda

MOTION: To adopt the agenda as presented.

MOVED: Greg White, BC Athletics

SECONDED: Wayne Leslie, BC Adaptive Snowsports

CARRIED

3. Approval of Minutes of Previous Meeting

MOTION: To approve the minutes of the May 30th, 2014 Annual General Meeting as circulated.

MOVED: Scott Braley, Curl BC

SECONDED: Greg Toll, BC Lacrosse

CARRIED

4. Chair's Remarks

5. CEO's Remarks

CEO, Rob Newman, introduced Sport BC and KidSport staff. He also introduced the Board of Directors and thanked them for their support. Sport BC is 10 months away from paying off debt. There are 2 new partnerships with the City of Vancouver; the FIFA Women's Fan Zone and The Americas Masters Games. Sport BC is also undergoing new strategic planning.

6. Standing Committee Reports

Finance and Audit Committee Report

Carey Dillen

Carey Dillen introduced the Finance and Audit Committee. Carey Dillen also briefly went over the 2015-2016 budget. The 2015-2016 year should end in surplus. 3% of the income earned from the FIFA Fan Zone, estimated at \$30,000, was included in the 2015-2016 budget. She also restated that the BCIT debt will be paid off during this year and the bank loan will be paid off in 2017. Teck is no longer a sponsor for the Community Sport Hero Awards but Sport BC would like to continue this program potentially funded by Sport BC, the BC Government or The Athlete of the Year Awards.

Consolidated Financial Statements: The statements include Sport BC, SBC Insurance, KidSport BC and All Sport Insurance (50%). Carey Dillen restated that there will be a surplus for the 2015-2016 year. She also went over some minor changes in the 2014-2015 financial statements. There is a new restricted cash section which is the cash put aside for The Americas Master Games. There is a decrease in investment because All Sport revenue has gone down, thus, dividends has also gone

down.

Scott Braley, Curl BC, questions why All Sport Insurance’s revenue has decreased.

Rob Newman responds to Scott Braley that expenses increases and contingency profits commissions decreases has resulted in a total decrease in net income for All Sport.

7. Resolutions from the Board (Motion(s) to approve)

MOTION: To accept the Sport BC audited consolidated financial statements for the year ended March 31st, 2015.

MOVED: Brian Forrester, Gymnastics BC

SECONDED: Greg White, BC Athletics

CARRIED

MOTION: To appoint KPMG LLP, or other auditors as approved by the Board of Directors, to perform an audit of Sport BC for 2013/2014 and to empower the Board of Directors to set the remuneration.

MOVED: Greg Toll, BC Lacrosse

SECONDED: Jordan Abney, BC Squash

CARRIED

Carey Dillen advised that there were no changes or increases to membership dues for the coming year.

MOTION: To approve the base membership fees for Full Members for the year 2015-2016 as outlined.

Gross Revenues	\$750,000 +	\$1,500.00 (Plus Tax)
Gross Revenues	\$500,000 - \$749,999	\$1,300.00 (Plus Tax)
Gross Revenues	\$200,000 - \$499,999	\$ 950.00 (Plus Tax)
Gross Revenues	\$100,000 - \$199,999	\$ 650.00 (Plus Tax)
Gross Revenues	\$0 - \$99,999	\$ 500.00 (Plus Tax)

MOVED: Lisa Laycock, Horse Council BC

SECONDED: Wayne Leslie, BC Adaptive Snowsports

CARRIED

8. KidSport BC Report

Pete Quevillon

KidSport BC Director, Pete Quevillon, thanked Sport BC for the creation of KidSport. He clarified that the numbers in the financial statements only reflects the BC office NOT the 41 chapters in BC. Pete Quevillon also reported that KidSport had significant growth and partnerships with the Ministry of Sport and Culture, Westminster Saving, Hyundai, NHL and the Ritchie Brothers. KidSport awarded 7 million in grants across Canada this year. In the upcoming year, KidSport BC is looking to increase chapter capacity. Pete Quevillon thanked PSO partners: Vancouver Police, Canada Western University Associations, PartiPACTION and Pac West.

9. Nomination Committee Report

Diana Chan, Chair of the Nomination Committee introduced the committee. Diana Chan reported that going into this year’s nomination process there were 3 vacancies: one Chair position and two Director-at-Large positions. One nomination was received from Carey Dillen for the Chair position, one nomination was received from Greg White for the Director-At-Large position, and a late nomination was received for the Director-at-large position. As stated in the bylaws, nominations received within 30 days of the Annual General Meeting are considered to be invalid; therefore, the second Director-At-Large position will be appointed. As well, there will be a vacancy for the Director, Finance and Audit because the current Director, Finance and Audit was the sole candidate for the Chair position. A new Director, Finance and Audit will be appointed shortly after the Annual General Meeting. Diana Chan also provided 3 recommendations. She recommended that the new nomination committee be appointed within 90 days after the 2015 AGM. This will allow for better succession planning. She also recommended that SportBC undergo a full review of the bylaws. The current bylaws were written with a very different environment in mind and it is difficult to plan for succession when the terms don’t line up. Diana’s last recommendation was to consider expanding the Board of Directors.

Scott Braley, Curl BC, recommends that the nomination process should also be reviewed during the full review of by the bylaws. Specifically, he considers reviewing the deadline for submitting nominations.

10. Appointment of Directors

Brock Turner

Brock Turner, Chair of the Governance Committee, referred to the Nomination Report in the handout materials.

As per Section 4.2.2 of Sport BC’s By-Laws, only individuals nominated and seconded by Voting (Full) Members, or a Director, shall be eligible to hold office. Nominations must be received no later than 30 days prior to the AGM. Nominations from the floor are not permitted. Based on the results of the SGM held on May 15th the positions up for election this year are Director, Finance & Audit, Director-at-large (2 year term) and Director-at-Large (1 year)

By the deadline 2 nominations were received.

Candidates are:

Carey Dillen, Director, Chair of the Board of Directors (1-Year Term)
Greg White, Director at Large (2-Year Term)

The following positions and individuals were elected by acclamation to the Board:

Position	Term	Candidate
Chair, Board of Directors	1 year	Carey Dillen

Director-at-Large	2 year	Greg White
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Current Board Members and Positions

Board Member	Director
Vice-Chair	Brock Turner
Director-at-Large	Heather Turner

11. Strategic Planning Report

Rob Newman provided the Strategic Planning report on behalf of Joanne Spalton. The strategic planning started in November and a planning session was held in January. There will be one last meeting in June and during this meeting, PSOs will be able to give feedback. There will also be a meeting with the stakeholders after the last strategic planning meeting. Sport BC is hoping to have a final document by the Fall.

Brian Forrester, Gymnastics BC, requested a clarification of the definition of Stakeholders.

12. Affiliate Members Discussion

Christine Bradstock, Executive Director of BC School Sports gave reasons why they would benefit from being an affiliate member. Marilyn Payne of SportMed BC (MSO) also gave reasons why SportMed BC would like to be part of Sport BC Membership. Greg White of Athletics suggests that the board and membership go through a membership review process. Brian McC Calder also of Athletics acknowledged that the membership would be stronger as a collective. Shannon Higgins, President of Synchro BC felt it was mutually beneficial and was very interested in the addition of affiliate membership. It would be best to put controls and guidelines for affiliate members. Scott Braley says to look back at what we had for affiliate membership.

MOTION: That the Board of Sport BC undertake a review to determine how to best involve those provincial organizations that are not currently eligible for SBC membership and that have goals and mandates aligned with Sport BC.

MOVED: John Berry, Baseball

SECONDED: Scott Braley, Curl BC

CARRIED

13. Business arising from 2014

Greg White, BC Athletics, requested that that the board meeting minutes be circulated.

14. 2015-2016 AGM Date

The date for next AGM is Saturday, May 28th, 2016.

15. Motion to Adjourn

Brock Turner expressed his thanks to the staff and Board of Directors for Sport BC for their efforts during the year and thanked everyone for attending the meeting.

2015 Sport BC Annual General Meeting
BCIT Downtown, 555 Seymour St, Vancouver, BC
Saturday, May 30th, 2015
9:00 am to 12:30 pm



MOTION: To adjourn the 2015 Annual General Meeting.

MOVED: Greg Toll, BC Lacrosse

SECONDED: Penny Gardner, Badminton BC

CARRIED

The meeting concluded at 10:55 am.

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BCIT Downtown, 555 Seymour St, Vancouver, BC
Saturday, May 30th, 2015
9:00 am to 12:30 pm



APPENDIX 1

2015 Sport BC Annual General Meeting – VOTING/Non-Voting Attendees List

Total Number of Attendees to Date:

VOTING MEMBERS Total **Voting** Attendees: Total Organizations Registered:

	Last Name	First Name	Title	Organization
1	Toll	Greg	VP- Operation	BC Lacrosse
2	Benson	Rick	CEO	BC Softball
3	Braley	Scott	CEO	Curl BC
4	Thomson	Katie	Executive Director	Judo BC
5	Soares	Carla	Associate Director	BC Hockey
6	Saunders	Liz	President	Horse Council BC
7	Jones	Thomas	President	Volleyball BC
8	Leslie	Wayne	Executive Director	BC Adaptive Snowsports
9	Barnes	Roger	President	BC Soccer
10	Wong	Raymond	Director-at-Large	Badminton BC
11	Finley	Jamie	President	BC Deaf Sports
12	Pyne	Debbie	Managing Director	BC Golf
13	White	Greg	Chair	BC Athletics
14	Fitzpatrick	Jennifer	Executive Director	Rowing BC
15	Wallis	Dan	Executive Director	Karate BC
16	Lukas	Steven	President	BC Water Polo
17	Chan	Diana	President	Basketball BC
18	Abney	Jordan	Executive Director	Squash BC
19	Forrester	Brian	CEO	Gymnastics BC
20	Higgins	Shannon	President	Synchro BC
21	Berry	John	President	Baseball BC
22	Grenon	Tami	Vice-President	BC Blind Sports

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Total Number of Attendees to Date: 47

VOTING LIST

Total **Voting** Attendees:

Total Organizations Registered:

	Last Name	First Name	Title	Organization
1	Densmore	Chris	Executive Director	Volleyball BC
2	Gardner	Penny	Executive Director	Badminton BC
3	Hugill	Douglas	Treasurer	BC Deaf Sports
4	McCalder	Brian	President & CEO	BC Athletics
5	Soul	David	Executive Director	BC Water Polo
6	Johns	Lawrie	Executive Director	Basketball
7	Kopelow	Bryna	Executive Director	Action Schools! BC
8	Payne	Marilyn	Consultant	SportMed BC
9	Bradstock	Christine	Executive Director	BC School Sports
10	Blaine	Jane	Executive Director	BC Blind Sports
11	Newman	Rob	President & CEO	Sport BC
12	Wong	Christine	Executive Assistant	Sport BC
13	Heinrichs	Gui	Financial Coordinator	Sport BC
14	Bastow	Jocelyn	Finance Manager	Sport BC
15	Quevillon	Pete	Director	KidSport
16	Lai	Recky	Staff	Sport BC

2015 ANNUAL GENERAL MEETING REGISTRATION

Voting (Full) Members

Member Organization _____

Name of President/Chair* or Designate** _____

Position Title _____

Signature _____

Associate or Affiliate Members

Member Organization _____

Delegate Name _____

Position Title _____

Additional Non-Voting Delegates

Name _____ /Title _____

Name _____ /Title _____

Name _____ /Title _____

Please complete and return to Sport BC as soon as possible to:

Sport BC
Attention: Christine Wong
230 – 3820 Cessna Drive
Richmond, BC V7B 0A2
Fax: 604.333.3401
Email: christine@sportbc.com

**official voting delegate*

*** If the President / Chair is not attending the Annual General Meeting, he/she must affix his/her signature thereby authorizing the above-noted Designate voter.*