MEMORANDUM

To: PSO Senior Volunteers and Staff
From: Rob Newman, President & CEO, Sport BC
Date: Wednesday, April 15, 2015
Subject: 2015 Sport BC Annual General Meeting

Dear Members,

Sport BC is pleased to announce the 2015 Sport BC Annual General Meeting.

Date: Saturday, May 30, 2015

Time: 8:15 am – 9:00 am – Registration and Continental Breakfast
9:00 am – 12:00 Noon – Annual General Meeting

Location: BCIT Downtown Campus
555 Seymour Street
Vancouver, BC V6B 3H6
Phone: 604-434-5734

In preparation for the 2015 Sport BC Annual General Meeting, the following documents are included in this package:

1. 2015 Annual General Meeting Registration Form

As per Bylaw 8.2.3:

Sport BC must provide Notice to the members of any Special Resolutions proposed by a member or by the Board of Directors at least 45 days prior to the AGM. This will serve as notification that there were no proposed "*Special Resolutions*" submitted to the Governance Committee of Sport BC by the deadline date of Tuesday, April 1, 2015.

Please note:

- **The deadline for submitting Board of Directors Nominations is Friday, May 1, 2015**
- **The deadline for submitting Registrations for the Annual General Meeting is Friday, May 15, 2015**
- Please contact Christine Wong at christine@sportbc.com if you wish to receive a copy of the draft 2014 Annual General Meeting minutes or Sport BC Constitution and By-Laws.

2015 ANNUAL GENERAL MEETING REGISTRATION

Voting (Full) Members

Member Organization_____

Name of President / Chair* or Designate**_____

Position Title_____

Signature_____

Associate or Affiliate Members

Member Organization_____

Delegate Name_____

Position Title_____

Additional Non-Voting Delegates

Name_____ Title_____

Name_____ Title_____

Name_____ Title_____

Please complete and return to Sport BC no later than **Friday, May 15, 2015** to:

Sport BC
Attention: Christine Wong
230 – 3820 Cessna Drive
Richmond, BC V7B 0A2
Fax: 604.333.3401
Email: christine@sportbc.com

*official voting delegate

** If the President / Chair is not attending the Annual General Meeting, he/she must affix his/her signature thereby authorizing the above-noted Designate voter.